



Hiap Seng Engineering Ltd



# SUSTAINING OUR DIRECTION

ANNUAL REPORT 2017



## OUR VISION

To be the preferred Service Provider in plant design, fabrication & construction and maintenance to the process industries in Singapore, and beyond.

## OUR MISSION

To deliver efficient, reliable and quality products and services to customers in a safe and timely manner, maximum returns to shareholders and a rewarding work environment to employees.

## OUR CORE VALUE

Courage, determination and great teamwork are the foundations for our success.

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# ABOUT THE GROUP

We are one of the leading integrated service providers of mechanical engineering, plant fabrication & installation and plant maintenance to the oil-and-gas (serving both upstream exploration and production as well as downstream refinery and storage), petrochemical and pharmaceutical industries in Singapore, Asia Pacific and other regions. We are dedicated to providing our clients with efficient, reliable and quality products and services.



## CONSTRUCTION

Mechanical Construction of Oil-and-Gas Plants, Oil Storage Terminals & Pharmaceutical Plants



## PLANT MAINTENANCE

Oil-and-Gas, Chemical & Utility Plant Maintenance



## EPC

Process Equipment, Gas Compressors, FPSO Topsides & Tank farms

# CHAIRMAN'S STATEMENT

The Group aims to develop a sustainable and growing long-term business with emphasis on continuous improvements in product quality, health and safety standards, timely deliveries, cost efficiencies and optimal resource allocation and utilisation, we recognise the need to remain focused on providing customers with quality products and services, particularly within areas of our core competencies.

**TAN AH LAM, FRANKIE**  
EXECUTIVE CHAIRMAN



## DEAR SHAREHOLDERS,

On behalf of the Board of Directors, I am pleased to present to you our annual report for the financial year ended 31 March 2017 ("FY2017").

## FINANCIAL REVIEW

In FY2017, the operating environment in the oil-and-gas and petrochemical industries remained challenging. Hiap Seng recorded a 5.6% dip in revenue to S\$158.5 million during the financial year, from S\$167.9 million in FY2016. Together with higher operating costs, this led gross profit to correspondingly decline by 18.4% to S\$19.2 million while net profit attributable to shareholders was lower at S\$2.5 million in FY2017 as compared to S\$6.0 million in FY2016. Correspondingly, earnings per share came in at 0.8 cent for FY2017.

## SEGMENTAL CONTRIBUTIONS

Revenue for the plant construction and maintenance segment increased from S\$143.6 million in FY2016 to S\$150.3 million in FY2017, largely attributable to the higher recognition of project revenue. However, profit before tax for this segment decreased from S\$10.2 million to S\$7.2 million mainly due to high operating costs and an amortisation of intangible assets of S\$1.9 million for FY2017.

Revenue for the compression and process equipment fabrication segment decreased from S\$24.3 million in FY2016 to S\$8.2 million in FY2017 due to the slowdown in business activities in the segment amid prolonged downturn in the offshore sector. Consequently, loss before tax for this segment increased from S\$4.1 million for FY2016 to S\$5.7 million for FY2017 mainly due to lower revenue and high operating costs. The Group has cut operating costs to streamline its operations.

Geographically, the Group's revenue in almost every market declined mainly due to the lower recognition of project revenue for FY2017. Singapore remained as the largest contributor to Hiap Seng's revenue at S\$120.0 million, where the country's share of revenue increased from 71.2% in FY2016 to 75.7% in FY2017. However, the Group is exploring other regional business opportunities and expects the percentage revenue contribution from Singapore to decline in the long term.

## FINANCIAL POSITION REVIEW

The Group's shareholders' funds decreased marginally by S\$0.7 million, from S\$62.9 million or 20.7 cents per share as at 31 March 2016, to S\$62.2 million or 20.5 cents per share as at 31 March 2017.

Hiap Seng's current assets decreased to S\$65.8 million as at 31 March 2017 from S\$84.7 million as at 31 March 2016. Correspondingly, current liabilities decreased to S\$30.7 million as at 31 March 2017, from S\$50.0 million as at 31 March 2016. As a result, current ratio improved from 1.69 as at 31 March 2016 to 2.15 as at 31 March 2017.

The Group's non-current assets decreased to S\$28.8 million as at 31 March 2017, from S\$31.4 million as at 31 March 2016. This was largely a result of amortisation of intangible assets of S\$1.9 million for FY2017.

Hiap Seng's cash and cash equivalents stood at S\$9.7 million as at 31 March 2017 as compared to S\$13.5 million as at 31 March 2016. Correspondingly, borrowings stood at S\$6.2 million as at 31 March 2017 as compared to S\$5.2 million as at 31 March 2016. Hiap Seng's net cash amounted to S\$3.5 million as at 31 March 2017 and S\$8.3 million as at 31 March 2016.

The Group remained resilient during this challenging period with a healthy financial position. This provides us with the ability to pursue strategic alliances or acquisitions should these opportunities arise.

## **BUSINESS REVIEW AND OUTLOOK**

The Group aims to develop a sustainable and growing long-term business with emphasis on continuous improvements in product quality, health and safety standards, timely deliveries, cost efficiencies and optimal resource allocation and utilisation, we recognise the need to remain focused on providing customers with quality products and services, particularly within areas of our core competencies. On that front, we will continue to direct our business in the EPC & plant maintenance including mechanical, civil and electrical & instrumentation for oil-and-gas, petrochemical, pharmaceutical and energy sectors. We are providing EPC services for process plants and facilities including storage terminals and also for process equipment, gas compressors, FPSO topsides and tank-farms.

The Group's order book amounted to approximately S\$108 million as at 23 May 2017. A substantial portion of the order book will be recognised as revenue in FY2018. Hiap Seng continues to perform plant maintenance works for oil-and-gas and petrochemical majors including Shell, ExxonMobil, Singapore Refining Company, Linde Gas Singapore, Lanxess Butyl Pte Ltd and Vietnam's Dung Quat Refinery.

The short-term outlook of the oil-and-gas industry remains uncertain given the concerns over slow global economic growth and low oil prices which have led companies to reduce or defer capital expenditure for projects. However, the medium-term outlook has improved as OPEC and certain non-OPEC producers have sustained oil-production cuts. Oil prices will improve with global economic growth thereby promoting a turnaround in the oil-and-gas industry. Key players including our customers will continue to make further investments in new facilities as well as expand and enhance capabilities of current facilities which present as business opportunities for the Group. Barring any unforeseen circumstances, the Board is cautiously optimistic about the Group's performance for the current financial year ending 31 March 2018. The Group will continue to expand its engineering capabilities, pursue cost controls and take active steps to improve productivity while exploring potential business opportunities, both domestically and regionally, so as to diversify and widen both its customer and revenue base.

## **DIVIDENDS**

The Board is pleased to recommend a final one-tier tax exempt dividend of 0.5 cent per ordinary share to reward shareholders. The proposed dividend will be subjected to shareholders' approval at the forthcoming Annual General Meeting. If approved, the dividend is expected to be paid on 28 August 2017. In addition to an interim dividend of 0.5 cent per ordinary share paid on 25 January 2017, total dividends for FY2017 is at 1.0 cent per ordinary share. There is no change from the FY2016 dividend payout of 1.0 cent per ordinary share in spite of the lower earnings for FY2017.

## **EXIT FROM MTP WATCHLIST**

The Board is pleased to announce that the Singapore Exchange had decided to remove the Company from the watch-list with effect from 5 December 2016. Thank you all for your continuous support.

## **APPOINTMENT OF CEO**

On 1 April 2017, I relinquished my position as Chief Executive Officer to facilitate the Company's succession plan. However, I remain as the Executive Chairman of the Company. Concurrently, the Nominating Committee ("NC") reviewed the qualifications and work experiences of Mr Tan Leau Kuee @ Tan Chow Kuee ("Mr Richard Tan") and nominated him for the position of Chief Executive Officer. The Board approved the nomination and appointed Mr Richard Tan as Chief Executive Officer of the Company with effect from 1 April 2017. Congratulations to Mr Richard Tan.

## **A WORD OF THANKS**

On behalf of the Board, I wish to thank our business partners, associates, customers, bankers, government agencies and shareholders for their continuous support and invaluable trust in the Group. I would also like to thank our management team and staff for their dedication and commitment in the consistent effort to work together and improve productivity. To my fellow Board members who have all been generous with their invaluable advice and guidance, I would like to express my heartfelt gratitude.

## **TAN AH LAM, FRANKIE**

EXECUTIVE CHAIRMAN

# FINANCIAL HIGHLIGHTS

S\$'000	FY2013	FY2014	FY2015	FY2016	FY2017
<b>INCOME STATEMENT</b>					
REVENUE	237,417	258,617	253,104	167,883	158,523
GROSS PROFIT	25,434	19,140	10,300	23,482	19,159
PROFIT / (LOSS) BEFORE TAX	6,866	(3,167)	(11,777)	6,089	1,532
PROFIT / (LOSS) ATTRIBUTABLE TO SHAREHOLDERS	7,526	(3,446)	(13,163)	6,045	2,472

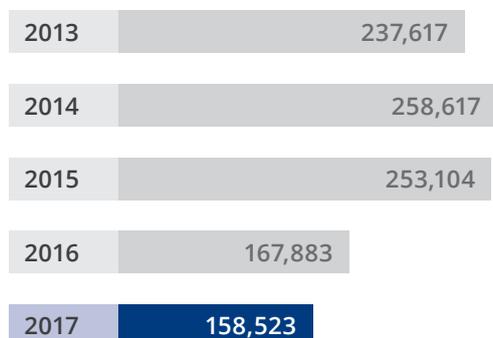
<b>BALANCE SHEET</b>					
CURRENT ASSETS	123,387	172,335	83,608	84,668	65,840
NON-CURRENT ASSETS	34,745	36,923	33,708	31,370	28,786
TOTAL ASSETS	158,132	209,258	117,316	116,038	94,626
CURRENT LIABILITIES	75,588	133,478	53,882	50,040	30,660
NON-CURRENT LIABILITIES	2,852	2,370	2,238	1,545	1,093
TOTAL LIABILITIES	78,440	135,848	56,120	51,585	31,753
NET ASSETS	79,692	73,410	61,196	64,453	62,873

<b>SHAREHOLDERS' EQUITY</b>					
SHARE CAPITAL	36,178	36,178	36,178	36,178	36,178
RESERVES	(70)	(75)	707	(79)	1,294
RETAINED PROFITS	41,963	35,482	22,319	26,845	24,761
SHAREHOLDERS' EQUITY	78,071	71,585	59,204	62,944	62,233
NON-CONTROLLING INTERESTS	1,621	1,825	1,992	1,509	640
TOTAL EQUITY	79,692	73,410	61,196	64,453	62,873

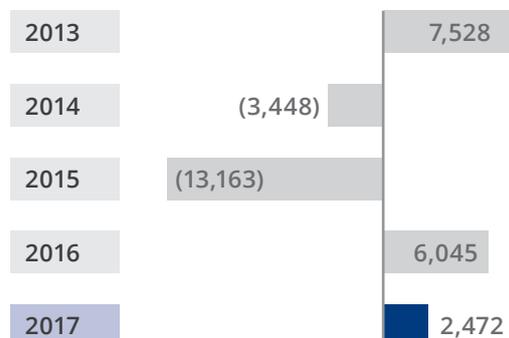
<b>FINANCIAL RATIOS</b>					
GROSS PROFIT MARGIN	10.7%	7.4%	4.1%	14.0%	12.1%
NET PROFIT / (LOSS) MARGIN	3.2%	(1.3%)	(5.2%)	3.6%	1.0%
RETURN / (LOSS) ON EQUITY	9.6%	(4.8%)	(22.2%)	9.6%	4.0%
RETURN / (LOSS) ON ASSETS	4.8%	(1.6%)	(11.2%)	5.2%	2.6%

<b>PER SHARE DATA</b>					
EARNINGS (CENTS)	2.5	(1.1)	(4.3)	2.0	0.8
NET ASSET VALUE (CENTS)	25.7	24.1	20.1	20.7	20.5
DIVIDENDS (CENTS)	1.0	0.5	0.5	1.0	1.0

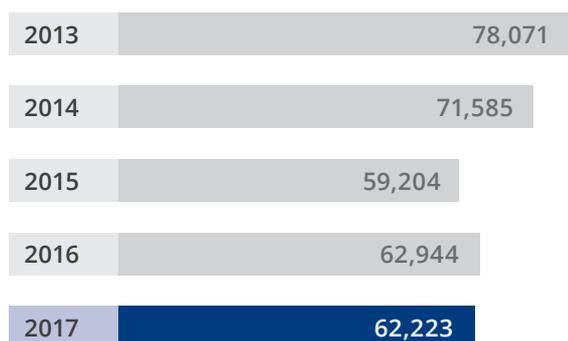
## REVENUE



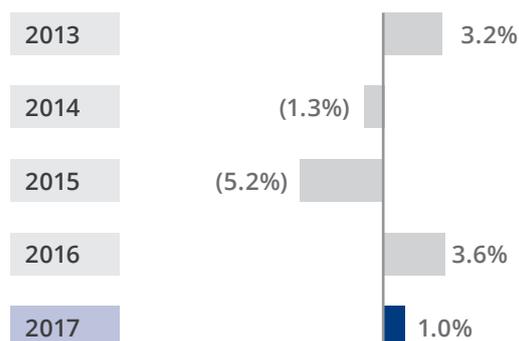
## PROFIT / (LOSS) ATTRIBUTABLE TO SHAREHOLDERS



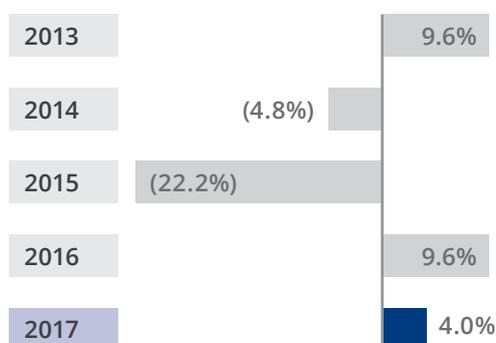
## SHAREHOLDERS' EQUITY



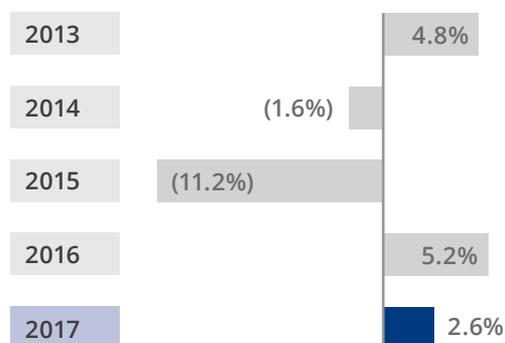
## NET PROFIT / (LOSS) MARGIN



## RETURN / (LOSS) ON EQUITY



## RETURN / (LOSS) ON ASSETS



# BOARD OF DIRECTORS



**TAN AH LAM, FRANKIE**  
EXECUTIVE CHAIRMAN



**TAN LEAU KUEE, RICHARD**  
EXECUTIVE DIRECTOR  
AND CEO



**TAN LIAN CHEW**  
EXECUTIVE DIRECTOR  
(FINANCE)



**DR JOHN CHEN SEOW PHUN**  
INDEPENDENT DIRECTOR



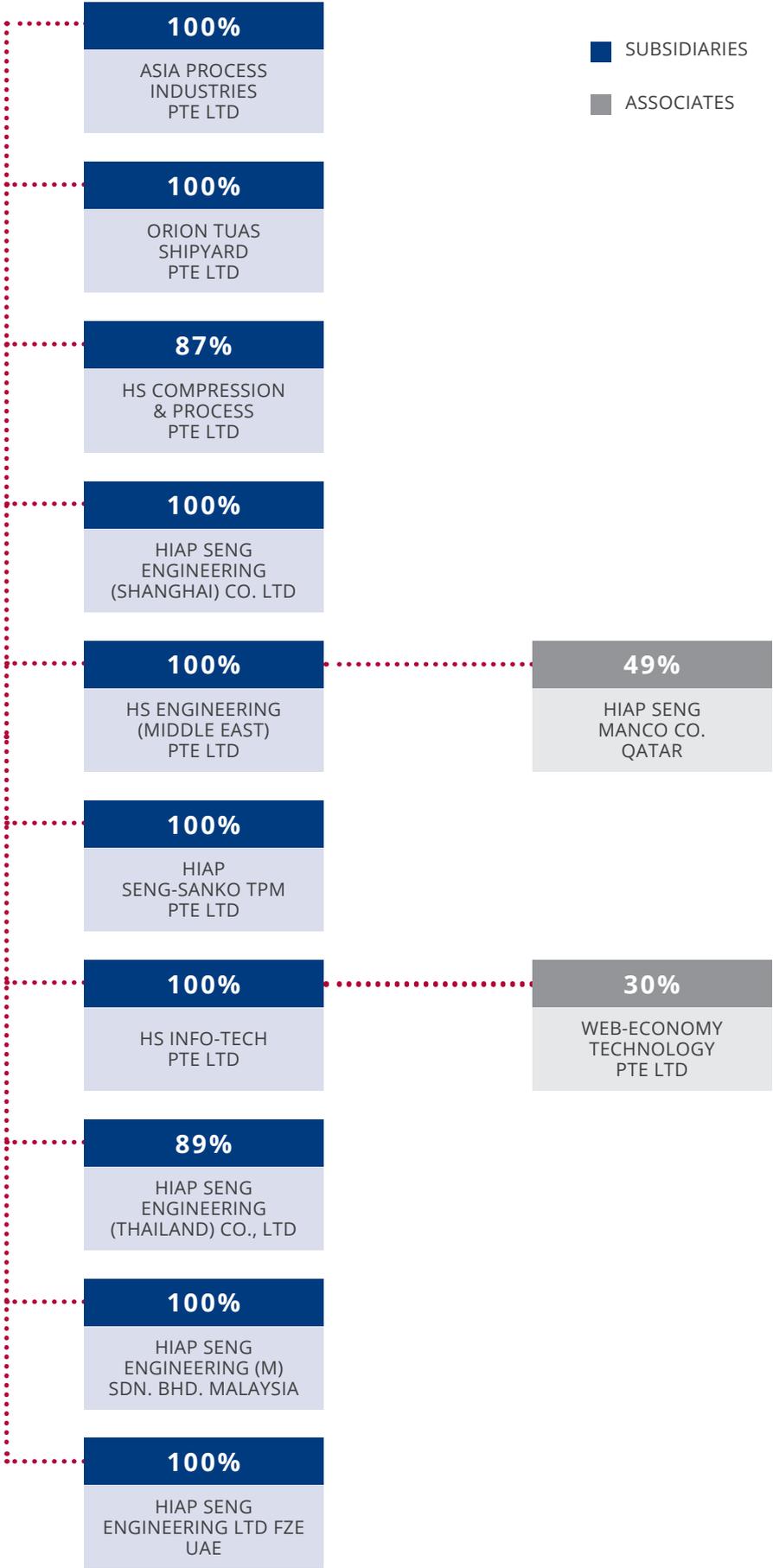
**KOH KIM WAH**  
INDEPENDENT DIRECTOR



**M. RAJARAM**  
INDEPENDENT DIRECTOR

# GROUP STRUCTURE

■ SUBSIDIARIES  
■ ASSOCIATES



# CORPORATE INFORMATION

## BOARD OF DIRECTORS

**Tan Ah Lam, Frankie**

Executive Chairman

**Tan Leau Kuee, Richard**

Executive Director and CEO

**Tan Lian Chew**

Executive Director (Finance)

**Dr John Chen Seow Phun**

Independent Director

**Koh Kim Wah**

Independent Director

**M. Rajaram**

Independent Director

## AUDIT COMMITTEE

Dr John Chen Seow Phun, Chairman

Koh Kim Wah, Member

M. Rajaram, Member

## REMUNERATION COMMITTEE

Koh Kim Wah, Chairman

M. Rajaram, Member

Dr John Chen Seow Phun, Member

## NOMINATING COMMITTEE

M. Rajaram, Chairman

Koh Kim Wah, Member

Tan Ah Lam Frankie, Member

## JOINT COMPANY SECRETARIES

Tan Hak Jin, CA (Singapore)

Lee Pay Lee, ACIS

## INVESTOR RELATIONS

Citigate Dewe Rogerson i.MAGE Pte Ltd

55 Market Street

#02-01

Singapore 048941

Tel: (65) 65345122

Fax: (65) 65344171

## REGISTERED OFFICE

28 Tuas Crescent

Singapore 638719

## SHARE REGISTRAR

Boardroom Corporate & Advisory Services Pte Ltd.

50 Raffles Place #32-01

Singapore Land Tower

Singapore 048623

## AUDITORS

PricewaterhouseCoopers LLP

Public Accountants and Chartered Accountants

8 Cross Street #17-00

PWC Building

Singapore 048424

Partner: Maurice Loh Seow Wee

(Year of appointment: FY2017)

## SOLICITORS

WongPartnership LLP

12 Marina Boulevard Level 28

Marina Bay Financial Centre Tower 3

Singapore 018982

## PRINCIPAL BANKERS

United Overseas Bank Limited

DBS Bank Ltd

Malayan Banking Berhad

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# DIRECTORS' STATEMENT

For the financial year ended 31 March 2017

The directors present their statement to the members together with the audited financial statements of the Group for the financial year ended 31 March 2017 and the balance sheet of the Company as at 31 March 2017.

In the opinion of the directors,

- (a) the balance sheet of the Company and the consolidated financial statements of the Group as set out on pages 18 to 72 are drawn up so as to give a true and fair view of the financial position of the Company and of the Group as at 31 March 2017 and the financial performance, changes in equity and cash flows of the Group for the financial year covered by the consolidated financial statements; and
- (b) at the date of this statement, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they fall due.

## Directors

The directors of the Company in office at the date of this statement are as follows:

Mr Tan Ah Lam  
Mr Tan Leau Kuee @ Tan Chow Kuee  
Mr Tan Lian Chew  
Dr John Chen Seow Phun  
Mr Koh Kim Wah  
Mr M. Rajaram

## Arrangements to enable directors to acquire shares and debentures

Neither at the end of nor at any time during the financial year was the Company a party to any arrangement whose object was to enable the directors of the Company to acquire benefits by means of the acquisition of shares in, or debentures of, the Company or any other body corporate.

## Directors' interests in shares or debentures

- (a) According to the register of directors' shareholdings, none of the directors holding office at the end of the financial year had any interest in the shares or debentures of the Company or its related corporations, except as follows:

	Holdings registered in name of director		Holdings in which director is deemed to have an interest	
	At 31.3.2017	At 1.4.2016	At 31.3.2017	At 1.4.2016
<b>Hiap Seng Engineering Ltd</b>				
(No. of ordinary shares)				
Mr Tan Ah Lam	3,319,500	3,319,500	70,788,639	70,788,639
Mr Tan Leau Kuee @ Tan Chow Kuee	-	-	70,788,639	70,788,639
Mr Tan Lian Chew	3,601,761	3,080,761	-	-
Mr Koh Kim Wah	-	-	278,000	278,000
Mr M. Rajaram	300,000	300,000	-	-

# DIRECTORS' STATEMENT

For the financial year ended 31 March 2017

- (b) Mr Tan Ah Lam and Mr Tan Leau Kuee @ Tan Chow Kuee, who by virtue of their interests of not less than 20% of the issued capital of the Company, are deemed to have an interest in the whole of the share capital of the Company's wholly owned subsidiaries and in the shares held by the Company in the following subsidiaries that are not wholly owned by the Group:

	No. of ordinary shares	
	At 31.3.2017	At 1.4.2016
HS Compression & Process Pte Ltd	4,743,750	4,743,750
Hiap Seng Engineering (Thailand) Co., Ltd	1,750,000	1,750,000

- (c) The directors' interests in the ordinary shares of the Company as at 21 April 2017 were the same as those as at 31 March 2017.

## Share options

No options have been granted during the financial year to subscribe for unissued shares of the Company.

No shares have been issued during the financial year by virtue of the exercise of options to take up unissued shares of the Company.

There were no unissued shares of the Company or any subsidiary under option at the end of the financial year.

## Audit Committee

The members of the Audit Committee at the end of the financial year were as follows:

Dr John Chen Seow Phun (Chairman)  
Mr Koh Kim Wah  
Mr M. Rajaram

All members of the Audit Committee were independent non-executive directors. The Audit Committee carried out its functions in accordance with Section 201B (5) of the Singapore Companies Act. In performing those functions, the Committee reviewed:

- the scope and the results of internal audit procedures with the internal auditor;
- the audit plan of the Company's independent auditor and any recommendations on internal accounting controls arising from the statutory audit;
- the assistance given by the Company's management to the independent auditor; and
- the balance sheet of the Company and the consolidated financial statements of the Group for the financial year ended 31 March 2017 before their submission to the Board of Directors.

The Audit Committee has recommended to the Board that the independent auditor, PricewaterhouseCoopers LLP, be nominated for re-appointment at the forthcoming Annual General Meeting of the Company.

# DIRECTORS' STATEMENT

For the financial year ended 31 March 2017

## Independent Auditor

The independent auditor, PricewaterhouseCoopers LLP, has expressed its willingness to accept re-appointment.

On behalf of the directors

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TAN AH LAM  
Director

29 June 2017

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TAN LEAU KUEE @ TAN CHOW KUEE  
Director

# INDEPENDENT AUDITOR'S REPORT

To the members of Hiap Seng Engineering Ltd

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIAP SENG ENGINEERING LTD

### *Report on the Audit of the Financial Statements*

#### Our opinion

In our opinion, the accompanying consolidated financial statements of Hiap Seng Engineering Ltd (the "Company") and its subsidiaries (the "Group") and the balance sheet of the Company are properly drawn up in accordance with the provisions of the Companies Act, Chapter 50 ("the Act") and Financial Reporting Standards in Singapore ("FRS") so as to give a true and fair view of the consolidated financial position of the Group and the financial position of the Company as at 31 March 2017, and of the consolidated financial performance, consolidated changes in equity and consolidated cash flows of the Group for the financial year ended on that date.

#### *What we have audited*

The financial statements of the Company and the Group comprise:

- the consolidated balance sheet of the Group as at 31 March 2017;
- the balance sheet of the Company as at 31 March 2017;
- the consolidated statement of comprehensive income of the Group for the year then ended;
- the consolidated statement of changes in equity of the Group for the year then ended;
- the consolidated statement of cash flows of the Group for the year then ended; and
- the notes to the financial statements, including a summary of significant accounting policies.

#### Basis for Opinion

We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Independence*

We are independent of the Group in accordance with the Accounting and Corporate Regulatory Authority Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities ("ACRA Code") together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code.

#### Our Audit Approach

As part of designing our audit, we determined materiality and assessed the risks of material misstatement in the accompanying financial statements. In particular, we considered where management made subjective judgements; for example, in respect of significant accounting estimates that involved making assumptions and considering future events that are inherently uncertain. As in all of our audits, we also addressed the risk of management override of internal controls, including among other matters consideration of whether there was evidence of bias that represented a risk of material misstatement due to fraud.

# INDEPENDENT AUDITOR'S REPORT

To the members of Hiap Seng Engineering Ltd

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIAP SENG ENGINEERING LTD (continued)

### Key Audit Matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements for the financial year ended 31 March 2017. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

<b>Key Audit Matter</b>	<b>How our audit addressed the Key Audit Matter</b>
<p><u>Construction contracts (Refer to Note 3(a) and Note 13)</u></p> <p>During the financial year ended 31 March 2017, revenue from shutdown maintenance and construction amounted to \$129.0 million (Note 4) and it represented 81.4% of the total revenue of the Group.</p> <p>The Group uses the percentage-of-completion ("POC") method to account for its construction contract in accordance with FRS 11 Construction Contracts.</p> <p>The POC on construction contracts is measured by reference to the percentage of the physical proportion of the project work completed.</p> <p>Management have assessed the stage of completion by considering external and internal sources of information, and applied judgments in determining the total project costs and revenue to take into consideration the changes in circumstances through the stages of completion.</p> <p>We focused on this area due to the significant amount of judgement required in the estimation of the physical proportion of the project work completed, and the estimation uncertainties of the total project costs and revenue that can be affected by risks from project execution, variation of scope of works and acceptance of claims by customers.</p>	<p>We performed the following audit procedures for construction contracts selected on a sample basis:</p> <ul style="list-style-type: none"> <li>a) Evaluated the relevant controls relating to the preparation of, and revision to, total project costs.</li> <li>b) Assessed the reasonableness of management's estimates of total project costs: <ul style="list-style-type: none"> <li>(i) Corroborated the reasonableness of the budgeted project costs by comparing actual costs incurred against latest approved total project costs.</li> <li>(ii) Reviewed the project status and risks associated with the timely completion of the project, and corroborated with correspondence with customers.</li> </ul> </li> <li>c) Agreed actual costs incurred to invoices from material suppliers and subcontractors, and payroll records.</li> <li>d) Compared the POC estimated for the project to acknowledgement of project milestones by customers and assessment by its quantity surveyors on the physical progress.</li> <li>e) Vouched the total contract sums to signed customer contracts.</li> <li>f) Obtained evidence of variation orders and claims recognised by verifying to customer's orders and acknowledgement of the claims.</li> <li>g) Recomputed the amounts of revenue and costs recognised based on the POC.</li> </ul> <p>Based on the audit procedures performed above, we found that the management's judgement in relation to the estimation of POC, project revenue and project costs to be appropriate. We have also considered the adequacy of the Group's disclosure in respect of revenue from construction contracts.</p>

# INDEPENDENT AUDITOR'S REPORT

To the members of Hiap Seng Engineering Ltd

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIAP SENG ENGINEERING LTD (continued)

### Key Audit Matters (continued)

<i>Key Audit Matter</i>	<i>How our audit addressed the Key Audit Matter</i>
<p><u>Goodwill impairment assessments (Refer to Note 3(b) and Note 19(a))</u></p> <p>The carrying amount of goodwill is \$4.4million as at 31 March 2017. Goodwill is allocated to the Group's cash generating unit ("CGU") identified for operations in Thailand. Goodwill is required to be assessed for impairment annually and whenever there is indication that the goodwill may be impaired.</p> <p>Management have performed a value-in-use ("VIU") calculation for the CGU and determined that the recoverable amount of the CGU exceeds the carrying amount of the CGU, including the goodwill. The key assumptions used in the VIU are the assumed gross margin, growth rate and discount rate.</p> <p>We focused on this because management's assessment of the recoverable amount of the CGU involves significant judgment and use of estimates.</p>	<p>We reviewed management's goodwill impairment assessment by obtaining an understanding of the project pipeline of the operations in Thailand. We also inspected tender documents and latest contract negotiations and correspondences for the forecast periods.</p> <p>We evaluated the reasonableness of the following key assumptions adopted by management in the VIU calculation:</p> <ul style="list-style-type: none"> <li>(i) For the assumed gross margin and growth rate used to extrapolate cash flows in the forecasts, we compared the forecast order book against firm contracts, the Group's past and actual experience and prevailing market trends.</li> <li>(ii) For the discount rate, we involved our valuation specialist to assess the reasonableness of the weighted average cost of capital adopted for the VIU.</li> </ul> <p>We also considered the adequacy of the Group's disclosures on key assumptions applied in determining the recoverable amount of the CGU.</p> <p>Based on the audit procedures performed above, we found management's judgement and assumptions in relation to determination of the recoverable amount to be appropriate, and the disclosures in this respect to be adequate.</p>

### Other information

Management is responsible for the other information. The other information comprises all the sections of the Annual Report but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

# INDEPENDENT AUDITOR'S REPORT

To the members of Hiap Seng Engineering Ltd

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIAP SENG ENGINEERING LTD (continued)

### Responsibilities of Management and Directors for the Financial Statements

Management is responsible for the preparation of financial statements that give a true and fair view in accordance with the provisions of the Act and FRSS, and for devising and maintaining a system of internal accounting controls sufficient to provide a reasonable assurance that assets are safeguarded against loss from unauthorised use or disposition; and transactions are properly authorised and that they are recorded as necessary to permit the preparation of true and fair financial statements and to maintain accountability of assets.

In preparing the financial statements, management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Group or to cease operations, or has no realistic alternative but to do so.

The directors' responsibilities include overseeing the Group's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities and business activities within the Group to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

# INDEPENDENT AUDITOR'S REPORT

To the members of Hiap Seng Engineering Ltd

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF HIAP SENG ENGINEERING LTD** (continued)

### **Auditor's Responsibilities for the Audit of the Financial Statements** (continued)

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with the directors, we determine those matters that were of most significance in the audit of the financial statements of the current period and are therefore the key audit matters. We describe these matters in our auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

### ***Report on Other Legal and Regulatory Requirements***

In our opinion, the accounting and other records required by the Act to be kept by the Company and by those subsidiaries incorporated in Singapore of which we are the auditors have been properly kept in accordance with the provisions of the Act.

The engagement partner on the audit resulting in this independent auditor's report is Maurice Loh Seow Wee.

PricewaterhouseCoopers LLP  
Public Accountants and Chartered Accountants

Singapore, 29 June 2017

# CONSOLIDATED STATEMENT OF COMPREHENSIVE INCOME

For the financial year ended 31 March 2017

	Notes	2017 \$'000	2016 \$'000
Revenue	4	158,523	167,883
Cost of services rendered	5	(139,364)	(144,401)
Gross profit		19,159	23,482
Other income	7	27	59
Other gains and losses	7	748	483
Expenses			
- Administrative	5	(18,312)	(17,849)
- Finance	8	(98)	(110)
		1,524	6,065
Share of profit of associated companies	15	8	24
Profit before income tax		1,532	6,089
Income tax credit/(expense)	9	42	(482)
<b>Total profit</b>		<b>1,574</b>	<b>5,607</b>
<b>Other comprehensive income/(loss):</b>			
<b>Items that may be reclassified subsequently to profit or loss:</b>			
Currency translation differences arising from consolidation		1,402	(831)
<b>Other comprehensive income/(loss), net of tax</b>		<b>1,402</b>	<b>(831)</b>
<b>Total comprehensive income</b>		<b>2,976</b>	<b>4,776</b>
<b>Profit attributable to:</b>			
Equity holders of the Company		2,472	6,045
Non-controlling interests		(898)	(438)
		1,574	5,607
<b>Total comprehensive income attributable to:</b>			
Equity holders of the Company		3,845	5,259
Non-controlling interests		(869)	(483)
		2,976	4,776
<b>Earnings per share for profit attributable to equity holders of the Company (cents per share)</b>			
Basic and diluted earnings per share	10	0.81	1.99

*The accompanying notes form an integral part of these financial statement.*

# BALANCE SHEETS

As at 31 March 2017

Notes	Group		Company		
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000	
<b>ASSETS</b>					
<b>Current assets</b>					
Cash and cash equivalents	11	9,666	13,457	4,679	9,714
Trade and other receivables	12	52,566	61,752	63,054	70,421
Construction contract work-in-progress	13	1,493	6,699	891	6,021
Other current assets	14	2,115	2,760	1,759	1,773
		<b>65,840</b>	<b>84,668</b>	<b>70,383</b>	<b>87,929</b>
<b>Non-current assets</b>					
Investments in associated companies	15	269	372	-	109
Investments in subsidiaries	16	-	-	10,538	14,775
Investment property	17	-	-	-	-
Property, plant and equipment	18	21,155	21,687	6,132	6,770
Intangible assets	19	4,440	6,383	-	-
Available-for-sale financial assets	20	2,482	2,482	2,482	2,482
Deferred income tax assets	25	99	60	-	-
Club memberships	21	341	386	341	321
		<b>28,786</b>	<b>31,370</b>	<b>19,493</b>	<b>24,457</b>
<b>Total assets</b>		<b>94,626</b>	<b>116,038</b>	<b>89,876</b>	<b>112,386</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Trade and other payables	22	24,504	44,777	26,667	42,500
Current income tax liabilities		38	265	22	2
Borrowings	23	6,118	4,998	85	769
		<b>30,660</b>	<b>50,040</b>	<b>26,774</b>	<b>43,271</b>
<b>Non-current liabilities</b>					
Borrowings	23	92	218	18	102
Deferred income tax liabilities	25	1,001	1,327	466	362
		<b>1,093</b>	<b>1,545</b>	<b>484</b>	<b>464</b>
<b>Total liabilities</b>		<b>31,753</b>	<b>51,585</b>	<b>27,258</b>	<b>43,735</b>
<b>NET ASSETS</b>		<b>62,873</b>	<b>64,453</b>	<b>62,618</b>	<b>68,651</b>
<b>EQUITY</b>					
<b>Capital and reserves attributable to equity holders of the Company</b>					
Share capital	26	36,178	36,178	36,178	36,178
Other reserves	27	1,294	(79)	-	-
Retained profits	28	24,761	26,845	26,440	32,473
		<b>62,233</b>	<b>62,944</b>	<b>62,618</b>	<b>68,651</b>
<b>Non-controlling interests</b>		<b>640</b>	<b>1,509</b>	<b>-</b>	<b>-</b>
<b>Total equity</b>		<b>62,873</b>	<b>64,453</b>	<b>62,618</b>	<b>68,651</b>

The accompanying notes form an integral part of these financial statement.

# CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

For the financial year ended 31 March 2017

	Notes	Attributable to equity holders of the Company					Total equity \$'000
		Share capital	Other reserves	Retained profits	Total	Non-controlling interests	
		\$'000	\$'000	\$'000	\$'000	\$'000	
<b>2017</b>							
<b>Beginning of financial year</b>		<b>36,178</b>	<b>(79)</b>	<b>26,845</b>	<b>62,944</b>	<b>1,509</b>	<b>64,453</b>
Profit for the year		-	-	2,472	2,472	(898)	1,574
Other comprehensive income for the year		-	1,373	-	1,373	29	1,402
<b>Total comprehensive income for the year</b>		<b>-</b>	<b>1,373</b>	<b>2,472</b>	<b>3,845</b>	<b>(869)</b>	<b>2,976</b>
Dividend relating to 2016 paid	29	-	-	(4,556)	(4,556)	-	(4,556)
<b>End of financial year</b>		<b>36,178</b>	<b>1,294</b>	<b>24,761</b>	<b>62,233</b>	<b>640</b>	<b>62,873</b>
<b>2016</b>							
<b>Beginning of financial year</b>		<b>36,178</b>	<b>707</b>	<b>22,319</b>	<b>59,204</b>	<b>1,992</b>	<b>61,196</b>
Profit for the year		-	-	6,045	6,045	(438)	5,607
Other comprehensive income for the year		-	(786)	-	(786)	(45)	(831)
<b>Total comprehensive income for the year</b>		<b>-</b>	<b>(786)</b>	<b>6,045</b>	<b>5,259</b>	<b>(483)</b>	<b>4,776</b>
Dividend relating to 2015 paid	29	-	-	(1,519)	(1,519)	-	(1,519)
<b>End of financial year</b>		<b>36,178</b>	<b>(79)</b>	<b>26,845</b>	<b>62,944</b>	<b>1,509</b>	<b>64,453</b>

*The accompanying notes form an integral part of these financial statement.*

# CONSOLIDATED STATEMENT OF CASH FLOWS

For the financial year ended 31 March 2017

	Notes	2017 \$'000	2016 \$'000
<b>Cash flows from operating activities</b>			
Total profit		1,574	5,607
Adjustments for:			
- Income tax (credit)/expense		(42)	482
- Allowance made/(Write-back) for impairment of trade and other receivables		575	(261)
- Depreciation		3,639	4,028
- Net gain on disposal of property, plant and equipment		(25)	(149)
- Net loss on disposal of club membership		20	-
- Property, plant and equipment written-off		23	40
- Net gain on disposal of an associated company		(50)	-
- Unrealised currency translation gains/(losses)		796	(15)
- Interest expense		98	110
- Interest income		(27)	(59)
- Amortisation of intangible assets		1,943	120
- Share of profit of associated companies		(8)	(24)
		<u>8,516</u>	<u>9,879</u>
Change in working capital:			
- Construction contract work-in-progress		5,206	(4,293)
- Trade and other receivables		8,611	(382)
- Other current assets		645	(635)
- Trade and other payables		(20,273)	(2,167)
Cash generated from operations		<u>2,705</u>	<u>2,402</u>
Income tax paid		(548)	(581)
<b>Net cash provided by operating activities</b>		<u>2,157</u>	<u>1,821</u>
<b>Cash flows from investing activities</b>			
Proceeds from disposal of property, plant and equipment		103	170
Purchases of property, plant and equipment *		(2,539)	(2,978)
Purchase of club membership		(20)	-
Proceeds from disposal of club membership		45	-
Proceeds from disposal of an associated company		161	-
Interest received		27	59
<b>Net cash used in investing activities</b>		<u>(2,223)</u>	<u>(2,749)</u>
<b>Cash flows from financing activities</b>			
Dividends paid to equity holders of the Company		(4,556)	(1,519)
Decrease in bank deposit pledged		-	22
Repayment of lease liabilities		(820)	(824)
Interest paid		(98)	(110)
Proceeds from trust receipt creditors		117	563
Proceeds from bank borrowings		20,849	7,464
Repayment of bank borrowings		(19,316)	(9,457)
<b>Net cash used in financing activities</b>		<u>(3,824)</u>	<u>(3,861)</u>
<b>Net decrease in cash and cash equivalents</b>		<u>(3,890)</u>	<u>(4,789)</u>
<b>Cash and cash equivalents</b>			
Beginning of financial year		12,287	16,763
Effects of currency translation on cash and cash equivalents		49	313
<b>End of financial year</b>	11	<u>8,446</u>	<u>12,287</u>

\* During the financial year, the Group acquired property, plant and equipment with an aggregate cost of \$2,558,000 (2016: \$3,158,000) of which \$19,000 (2016: \$180,000) were acquired on finance leases.

*The accompanying notes form an integral part of these financial statement.*

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

## 1. General information

Hiap Seng Engineering Ltd (the "Company") is listed on the Singapore Exchange and incorporated and domiciled in Singapore. The address of its registered office is 28 Tuas Crescent, Singapore 638719.

The principal activities of the Company consist of the provision of building construction, engineering, procurement, construction and plant maintenance services for oil and gas and energy sectors and, provision of process and industrial plant engineering and consultancy services. The principal activities of the subsidiaries are set out in Note 37 to the financial statements.

## 2. Significant accounting policies

### 2.1 Basis of preparation

These financial statements have been prepared in accordance with Singapore Financial Reporting Standards ("FRS") under the historical cost convention, except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRS requires management to exercise its judgement in the process of applying the Group's accounting policies. It also requires the use of certain critical accounting estimates and assumptions. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed in Note 3.

#### *Interpretations and amendments to published standards effective in 2016*

On 1 April 2016, the Group adopted the new or amended FRS and Interpretations of FRS ("INT FRS") that are mandatory for application for the financial year. Changes to the Group's accounting policies have been made as required, in accordance with the transitional provisions in the respective FRS and INT FRS.

The adoption of these new or amended FRS and INT FRS did not result in substantial changes to the accounting policies of the Group and the Company and had no material effect on the amounts reported for the current or prior financial years.

### 2.2 Revenue recognition

Revenue comprises the fair value of the consideration received or receivable for the rendering of services in the ordinary course of the Group's activities. Revenue is presented, net of goods and services tax, rebates and discounts, and after eliminating sales within the Group.

The Group recognises revenue when the amount of revenue and related cost can be reliably measured, it is probable that the collectability of the related receivables is reasonably assured and when the specific criteria for each of the Group's activities are met as follows:

(a) *Rendering of services*

Revenue from maintenance services is recognised when the services are rendered.

(b) *Rendering of shutdown maintenance services*

Please refer to the paragraph "Construction Contracts" for the accounting policy for revenue from shutdown maintenance services.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.2 Revenue recognition (continued)

#### (c) Construction of specialised equipment

Revenue from construction of specialised equipment includes the provision of mechanical engineering services, plant fabrication and installation as well as fabrication of compression and process equipment. Please refer to the paragraph "Construction Contracts" for the accounting policy for revenue from construction of specialised equipment.

#### (d) Management fee income

Management fee income is recognised when management support services are rendered.

#### (e) Facilities fee income

Facilities fee income is recognised based on a percentage of corporate guarantees provided.

#### (f) Interest income

Interest income is recognised using the effective interest method.

#### (g) Dividend income

Dividend income is recognised when the right to receive payment is established.

### 2.3 Employee compensation

Employee benefits are recognised as an expense, unless the cost qualifies to be capitalised as an asset.

#### (a) Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the Group pays fixed contributions into separate entities such as the Central Provident Fund on a mandatory, contractual or voluntary basis. The Group has no further payment obligations once the contributions have been paid.

#### (b) Employee leave entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

### 2.4 Group accounting

#### (a) Subsidiaries

##### (i) Consolidation

Subsidiaries are all entities (including structured entities) over which the Group has control. The Group controls an entity when the Group is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Group. They are deconsolidated from the date on that control ceases.

In preparing the consolidated financial statements, transactions, balances and unrealised gains on transactions between group entities are eliminated. Unrealised losses are also eliminated unless the transaction provides evidence of an impairment indicator of the transferred asset. Accounting policies of subsidiaries have been changed where necessary to ensure consistency with the policies adopted by the Group.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.4 Group accounting (continued)

#### (a) Subsidiaries (continued)

##### (i) Consolidation (continued)

Non-controlling interests comprise the portion of a subsidiary's net results of operations and its net assets, which is attributable to the interests that are not owned directly or indirectly by the equity holders of the Company. They are shown separately in the consolidated statement of comprehensive income, statement of changes in equity, and balance sheet. Total comprehensive income is attributed to the non-controlling interests based on their respective interests in a subsidiary, even if this results in the non-controlling interests having a deficit balance.

##### (ii) Acquisitions

The acquisition method of accounting is used to account for business combinations entered into by the Group.

The consideration transferred for the acquisition of a subsidiary comprises the fair value of the assets transferred, the liabilities incurred and the equity interests issued by the Group. The consideration transferred also includes any contingent consideration arrangement and any pre-existing equity interest in the subsidiary measured at their fair values at the acquisition date.

Acquisition-related costs are expensed as incurred.

Identifiable assets acquired and liabilities and contingent liabilities assumed in a business combination are, with limited exceptions, measured initially at their fair values at the acquisition date.

On an acquisition-by-acquisition basis, the Group recognises any non-controlling interest in the acquiree at the date of acquisition either at fair value or at the non-controlling interest's proportionate share of the acquiree's identifiable net assets.

The excess of the consideration transferred, the amount of any non-controlling interest in the acquiree and the acquisition-date fair value of any previous equity interest in the acquiree over the fair value of the identifiable net assets acquired is recorded as goodwill. Please refer to the paragraph "Intangible assets - Goodwill on Acquisitions" for the subsequent accounting policy on goodwill.

##### (iii) Disposals

When a change in the Group's ownership interest in a subsidiary results in a loss of control over the subsidiary, the assets and liabilities of the subsidiary including any goodwill are derecognised. Amounts previously recognised in other comprehensive income in respect of that entity are also reclassified to profit or loss or transferred directly to retained profits if required by a specific Standard.

Any retained equity interest in the entity is remeasured at fair value. The difference between the carrying amount of the retained interest at the date when control is lost and its fair value is recognised in profit or loss.

Please refer to the paragraph "Investments in subsidiaries and associated companies" for the accounting policy on investments in subsidiaries in the separate financial statements of the Company.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.4 Group accounting (continued)

#### (b) Transactions with non-controlling interests

Changes in the Group's ownership interest in a subsidiary that do not result in a loss of control over the subsidiary are accounted for as transactions with equity owners of the Company. Any difference between the change in the carrying amounts of the non-controlling interest and the fair value of the consideration paid or received is recognised within equity attributable to the equity holders of the Company.

#### (c) Associated companies

Associated companies are entities over which the Group has significant influence, but not control, generally accompanied by a shareholding giving rise to voting rights of 20% and above but not exceeding 50%.

Investments in associated companies are accounted for in the consolidated financial statements using the equity method of accounting less impairment losses, if any.

#### (i) Acquisitions

Investments in associated companies are initially recognised at cost. The cost of an acquisition is measured at the fair value of the assets given, equity instruments issued or liabilities incurred or assumed at the date of exchange, plus costs directly attributable to the acquisition. Goodwill on associated companies represents the excess of the cost of acquisition of the associated company over the Group's share of the fair value of the identifiable net assets of the associated company and is included in the carrying amount of the investments.

#### (ii) Equity method of accounting

Under the equity method of accounting, the investments are initially recognised at cost and adjusted thereafter to recognise Group's share of its associated companies' or joint ventures' post-acquisition profits or losses of the investee in profit or loss and its share of movements in other comprehensive income of the investee's other comprehensive income. Dividends received or receivable from the associated companies or joint ventures are recognised as a reduction of the carrying amount of the investments. When the Group's share of losses in an associated company or joint venture equals to or exceeds its interest in the associated company or joint venture, the Group does not recognise further losses, unless it has legal or constructive obligations to make, or has made, payments on behalf of the associated company or joint venture. If the associated company or joint venture subsequently reports profits, the Group resumes recognising its share of those profits only after its share of the profits equals the share of losses not recognised.

Unrealised gains on transactions between the Group and its associated companies are eliminated to the extent of the Group's interest in the associated companies. Unrealised losses are also eliminated unless the transaction provides evidence of impairment of the assets transferred. The accounting policies of associated companies are changed where necessary to ensure consistency with the accounting policies adopted by the Group.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.4 Group accounting (continued)

#### (c) Associated companies (continued)

##### (iii) Disposals

Investments in associated companies are derecognised when the Group loses significant influence. If the retained equity interest in the former associated company is a financial asset, the retained equity is measured at fair value. The difference between the carrying amount of the retained interest at the date when significant influence is lost, and its fair value and any proceeds on partial disposal, is recognised in profit or loss.

Please refer to paragraph "Investments in subsidiaries and associated companies" for the accounting policy on investments in associated companies in the separate financial statements of the Company.

### 2.5 Property, plant and equipment

#### (a) Measurement

##### (i) Land and buildings

Land and buildings are initially recognised at cost. Freehold land is subsequently carried at cost less accumulated impairment losses. Buildings and leasehold land are subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

##### (ii) Other property, plant and equipment

All other items of property, plant and equipment are initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses.

##### (iii) Components of costs

The cost of an item of property, plant and equipment initially recognised includes its purchase price and any cost that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

#### (b) Depreciation

Freehold land is not depreciated. Depreciation on other items of property, plant and equipment, including freehold building, is calculated using the straight-line method to allocate their depreciable amounts over their estimated useful lives as follows:

	<u>Useful lives</u>
Buildings	10 - 30 years or over the lease term, whichever is shorter
Motor vehicles	4 - 5 years
Plant and machinery	5 - 15 years
Furniture, fittings and equipment	3 - 10 years

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are recognised in profit or loss when the changes arise.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.5 Property, plant and equipment (continued)

#### (c) Subsequent expenditure

Subsequent expenditure relating to property, plant and equipment that has already been recognised is added to the carrying amount of the asset only when it is probable that future economic benefits associated with the item will flow to the entity and the cost of the item can be measured reliably. All other repair and maintenance expenses are recognised in profit or loss when incurred.

#### (d) Disposal

On disposal of an item of property, plant and equipment, the difference between the disposal proceeds and its carrying amount is recognised in profit or loss within "Other gains and losses".

### 2.6 Intangible assets

#### (a) Goodwill on acquisitions

Goodwill on acquisitions of subsidiaries and businesses represents the excess of (i) the sum of the consideration transferred, the amount of any non-controlling interest in the acquiree and the acquisition-date fair value of any previous equity interest in the acquiree over (ii) the fair value of the identifiable net assets acquired.

Goodwill on subsidiaries is recognised separately as intangible assets and carried at cost less accumulated impairment losses.

Goodwill on acquisition of associated companies represents the excess of the cost of acquisition over the Group's share of the fair value of the identifiable net assets acquired.

Goodwill on associated companies is included in the carrying amount of the investments.

Gains and losses on the disposal of subsidiaries and associated companies include the carrying amount of goodwill relating to the entity sold.

#### (b) Other intangible assets

Other intangible assets include customer contracts and customer relationships. Other intangible assets are initially recognised at cost and are subsequently carried at cost less accumulated amortisation and accumulated impairment losses. These costs are amortised to profit or loss using straight-line method over 2 to 10 years, which is the shorter of their estimated useful lives and periods of contractual rights.

The amortisation period and amortisation method of intangible assets other than goodwill are reviewed at least at each balance sheet. The effects at any revision are recognised in profit or loss when the changes arise.

### 2.7 Contract to construct specialised equipment ("Construction contracts")

When the outcome of a construction contract can be estimated reliably, contract revenue and contract costs are recognised as revenue and expenses respectively by reference to the stage of completion of the contract activity at the balance sheet date ("percentage-of-completion method"). When the outcome of a construction contract cannot be estimated reliably, contract revenue is recognised to the extent of contract costs incurred that are likely to be recoverable. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.7 Contract to construct specialised equipment ("Construction contracts") (continued)

Variations in contract work, claims and incentive payments are included in contract revenue when it is probable that the customer will approve the variation or negotiations have reached an advanced stage such that it is probable that the customer will accept the claim and they are capable of being reliably measured.

The stage of completion is measured based on surveys of work performed. Costs incurred during the financial year in connection with future activity on a contract are excluded from costs incurred to date when determining the stage of completion of a contract. Such costs are shown as construction contract work-in-progress on the balance sheet unless it is not probable that such contract costs are recoverable from the customers, in which case, such costs are recognised as an expense immediately.

At the balance sheet date, the cumulative costs incurred plus recognised profits (less recognised losses) on each contract is compared against the progress billings. Where the cumulative costs incurred plus the recognised profits (less recognised losses) exceed progress billings, the balance is presented as due from customers on construction contracts within "trade and other receivables". Where progress billings exceed cumulative costs incurred plus recognised profits (less recognised losses), the balance is presented as due to customers on construction contracts within "trade and other payables".

Progress billings not yet paid by customers and retentions by customers are included within "trade and other receivables". Advances received are included within "trade and other payables".

### 2.8 Investment property

Investment property comprises significant portions of leasehold office building that are held for long-term rental yields and/or for capital appreciation.

Investment property is initially recognised at cost and subsequently carried at cost less accumulated depreciation and accumulated impairment losses. Depreciation is calculated using a straight-line method to allocate the depreciable amounts over the period of the estimated useful lives of 10 to 30 years. The residual values, useful lives and depreciation method of investment property are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are included in profit or loss when the changes arise.

### 2.9 Investments in subsidiaries and associated companies

Investments in subsidiaries and associated companies are carried at cost less accumulated impairment losses in the Company's balance sheet. On disposal of such investments, the difference between disposal proceeds and the carrying amounts of the investments are recognised in profit or loss.

### 2.10 Impairment of non-financial assets

#### (a) Goodwill

Goodwill recognised separately as an intangible asset is tested for impairment annually and whenever there is indication that the goodwill may be impaired.

For the purpose of impairment testing of goodwill, goodwill is allocated to each of the Group's cash-generating-units ("CGU") expected to benefit from synergies arising from the business combination.

An impairment loss is recognised when the carrying amount of a CGU, including the goodwill, exceeds the recoverable amount of the CGU. The recoverable amount of a CGU is the higher of the CGU's fair value less cost to sell and value-in-use.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.10 Impairment of non-financial assets (continued)

#### (a) Goodwill (continued)

The total impairment loss of a CGU is allocated first to reduce the carrying amount of goodwill allocated to the CGU and then to the other assets of the CGU pro-rata on the basis of the carrying amount of each asset in the CGU.

An impairment loss on goodwill is recognised as an expense and is not reversed in a subsequent period.

#### (b) Club memberships Property, plant and equipment Investments in subsidiaries and associated companies Investment property Intangible assets

Club memberships, property, plant and equipment, investments in subsidiaries and associated companies, investment property and intangible assets are tested for impairment whenever there is any objective evidence or indication that these assets may be impaired.

For the purpose of impairment testing, the recoverable amount (i.e. the higher of the fair value less cost to sell and the value-in-use) is determined on an individual asset basis unless the asset does not generate cash inflows that are largely independent of those from other assets. If this is the case, the recoverable amount is determined for the cash-generating-unit ("CGU") to which the asset belongs.

If the recoverable amount of the asset (or CGU) is estimated to be less than its carrying amount, the carrying amount of the asset (or CGU) is reduced to its recoverable amount.

The difference between the carrying amount and recoverable amount is recognised as an impairment loss in profit or loss.

An impairment loss for an asset other than goodwill is reversed only if, there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. The carrying amount of this asset is increased to its revised recoverable amount, provided that this amount does not exceed the carrying amount that would have been determined (net of any accumulated amortisation and depreciation) had no impairment loss been recognised for the asset in prior years.

A reversal of impairment loss for an asset is recognised in profit or loss.

### 2.11 Financial assets

#### (a) Classification

The Group classifies its financial assets in the following categories: loans and receivables and available-for-sale. The classification depends on the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition.

#### (i) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are presented as current assets, except for those expected to be realised later than 12 months after the balance sheet date which are presented as non-current assets.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.11 Financial assets (continued)

#### (a) Classification (continued)

##### (i) Loans and receivables (continued)

Loans and receivables are presented as "cash and cash equivalents", "trade and other receivables" and deposits within "other current assets" except for non-current interest-free receivables from subsidiaries which in substance forms part of the Company's net investment in the subsidiaries ("quasi-equity loan") have been accounted for in accordance with Note 2.9.

##### (ii) Available-for-sale financial assets

Available-for-sale financial assets are non-derivatives that are either designated in this category or not classified in any of the other categories. They are presented as non-current assets unless the investment matures or management intends to dispose of the assets within 12 months after the balance sheet date.

#### (b) Recognition and derecognition

Regular way purchases and sales of financial assets are recognised on trade date - the date on which the Group commits to purchase or sell the asset.

Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Group has transferred substantially all risks and rewards of ownership. On disposal of a financial asset, the difference between the carrying amount and the sale proceeds is recognised in profit or loss. Any amount previously recognised in other comprehensive income relating to that asset is reclassified to profit or loss.

#### (c) Measurement

Financial assets are initially recognised at fair value plus transaction costs.

Loans and receivables are subsequently carried at amortised cost using the effective interest method.

Available-for-sale financial assets are subsequently measured at each reporting date at fair value. Investment in equity instruments that do not have a quoted market price in an active market and whose fair value cannot be reliably are measured at cost less provision for impairment in value.

#### (d) Impairment

The Group assesses at each balance sheet date whether there is objective evidence that a financial asset or a group of financial assets is impaired and recognises an allowance for impairment when such evidence exists.

##### (i) Loans and receivables

Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy and default or significant delay in payments are objective evidence that these financial assets are impaired.

The carrying amount of these assets is reduced through the use of an impairment allowance account which is calculated as the difference between the carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. When the asset becomes uncollectible, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are recognised against the same line item in profit or loss.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.11 Financial assets (continued)

#### (d) Impairment (continued)

##### (i) Loans and receivables (continued)

The impairment allowance is reduced through profit or loss in a subsequent period when the amount of impairment loss decreases and the related decrease can be objectively measured. The carrying amount of the asset previously impaired is increased to the extent that the new carrying amount does not exceed the amortised cost had no impairment been recognised in prior periods.

##### (ii) Available-for-sale financial assets

A significant or prolonged decline in the fair value of an equity security below its cost is considered as an indicator that the available-for-sale financial asset is impaired.

If there is objective evidence of impairment, the amount of the impairment loss is measured as the difference between the carrying amount of the financial asset and the present value of estimated future cash flows discounted at the current market rate of return for a similar financial asset. Such impairment losses shall not be reversed.

### 2.12 Offsetting of financial instruments

Financial assets and liabilities are offset and the net amount reported in the balance sheet when there is a legally enforceable right to offset and there is an intention to settle on a net basis or realise the asset and settle the liability simultaneously.

### 2.13 Financial guarantees

The Company has issued corporate guarantees to banks for bank borrowings of the Company and its subsidiaries. These guarantees are financial guarantees as they require the Company to reimburse the banks if the Company and the subsidiaries fail to make principal or interest payments when due in accordance with the terms of their borrowings.

Financial guarantees are initially recognised at their fair values plus transaction costs in the Company's balance sheet.

Financial guarantees are subsequently amortised to profit or loss over the period of the Company and the subsidiaries' borrowings, unless it is probable that the Group and the Company will reimburse the banks for an amount higher than the unamortised amount. In this case, the financial guarantees shall be carried at the expected amount payable to the bank in the Group's and the Company's balance sheets.

### 2.14 Borrowings

Borrowings are presented as current liabilities unless the Group has an unconditional right to defer settlement for at least 12 months after the balance sheet date, in which case they are presented as non-current liabilities.

Borrowings are initially recognised at fair value (net of transaction costs) and subsequently carried at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption value is recognised in profit or loss over the period of the borrowings using the effective interest method.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.15 Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Group prior to the end of financial year which are unpaid. They are classified as current liabilities if payment is due within one year or less (or in the normal operating cycle of the business if longer). Otherwise, they are presented as non-current liabilities.

Trade and other payables are initially recognised at fair value, and subsequently carried at amortised cost using the effective interest method.

### 2.16 Fair value estimation of financial assets and liabilities

The fair values of financial instruments that are not traded in an active market are determined by using valuation techniques. The Group uses a variety of methods and makes assumptions based on market conditions that are existing at each balance sheet date. Where appropriate, quoted market prices or dealer quotes for similar instruments are used. Valuation techniques, such as discounted cash flow analysis, are also used to determine the fair values of the financial instruments.

The fair values of current financial assets and liabilities carried at amortised cost approximate their carrying amounts.

### 2.17 Leases

The Group leases motor vehicles and certain property, plant and equipment under finance leases and land, factories and offices under operating leases from non-related parties.

#### (a) Finance leases - when the Group is a lessee

Leases where the Group assumes substantially all risks and rewards incidental to ownership of the leased assets are classified as finance leases.

The leased assets and the corresponding lease liabilities (net of finance charges) under finance leases are recognised on the balance sheet as property, plant and equipment and borrowings respectively, at the inception of the leases based on the lower of the fair value of the leased assets and the present value of the minimum lease payments.

Each lease payment is apportioned between the finance expense and the reduction of the outstanding lease liability. The finance expense is recognised in profit or loss on a basis that reflects a constant periodic rate of interest on the finance lease liability.

#### (b) Operating leases - when the Group is a lessee

Leases of factories and offices where substantially all risks and rewards incidental to ownership are retained by the lessors are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are recognised in profit or loss on a straight-line basis over the period of the lease.

When a lease is terminated before the lease period expires, any payment made by the Group as a penalty is recognised as an expense when termination takes place.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.18 Income taxes

Current income tax for current and prior periods is recognised at the amount expected to be paid to or recovered from the tax authorities, using the tax rates and tax laws that have been enacted or substantively enacted by the balance sheet date.

Deferred income tax is recognised for all temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements except when the deferred income tax arises from the initial recognition of goodwill or an asset or liability in a transaction that is not a business combination and affects neither accounting nor taxable profit or loss at the time of the transaction.

A deferred income tax liability is recognised on temporary differences arising on investments in subsidiaries and associated companies, except where the Group is able to control the timing of the reversal of the temporary difference and it is probable that the temporary difference will not reverse in the foreseeable future.

A deferred income tax asset is recognised to the extent that it is probable that future taxable profit will be available against which the deductible temporary differences and tax losses can be utilised.

Deferred income tax is measured:

- (i) at the tax rates that are expected to apply when the related deferred income tax asset is realised or the deferred income tax liability is settled, based on tax rates and tax laws that have been enacted or substantively enacted by the balance sheet date; and
- (ii) based on the tax consequence that will follow from the manner in which the Group expects, at the balance sheet date, to recover or settle the carrying amounts of its assets and liabilities.

Current and deferred income taxes are recognised as income or expense in profit or loss, except to the extent that the tax arises from a business combination or a transaction which is recognised directly in equity. Deferred tax arising from a business combination is adjusted against goodwill on acquisition.

### 2.19 Currency translation

#### (a) Functional and presentation currency

Items included in the financial statements of each entity in the Group are measured using the currency of the primary economic environment in which the entity operates ("functional currency"). The financial statements are presented in Singapore Dollars ("SGD"), which is the functional currency of the Company.

#### (b) Transactions and balances

Transactions in a currency other than the functional currency ("foreign currency") are translated into the functional currency using the exchange rates at the date of transactions. Currency exchange differences resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies at the closing rates at the balance sheet date are recognised in profit or loss. However, in the consolidated financial statements, currency translation differences arising from borrowings in foreign currencies and other currency instruments designated and qualifying as net investment hedges and net investment in foreign operations, are recognised in other comprehensive income and accumulated in the currency translation reserve.

All other foreign exchange gains and losses impacting profit or loss are presented in the income statement within "Other gains and losses".

Non-monetary items measured at fair values in foreign currencies are translated using the exchange rates at the date when the fair values are determined.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 2. Significant accounting policies (continued)

### 2.19 Currency translation (continued)

#### (c) Translation of Group entities' financial statements

The results and financial position of all the Group entities (none of which has the currency of a hyperinflationary economy) that have a functional currency different from the presentation currency are translated into the presentation currency as follows:

- (i) assets and liabilities are translated at the closing exchange rates at the balance sheet date;
- (ii) income and expenses are translated at average exchange rates (unless the average is not a reasonable approximation of the cumulative effect of the rates prevailing on the transaction dates, in which case income and expenses are translated using the exchange rates at the dates of the transactions); and
- (iii) all resulting currency translation differences are recognised in other comprehensive income and accumulated in the currency translation reserve. These currency translation differences are reclassified to profit or loss on disposal or partial disposal of the entity giving rise to such reserve.

Goodwill and fair value adjustment arising on the acquisition of foreign operations are treated as assets and liabilities of the foreign operations and translated at the closing rates at the reporting date.

### 2.20 Segment reporting

Operating segments are reported in a manner consistent with the internal reporting provided to the management team whose members are responsible for allocating resources and assessing performance of the operating segments.

### 2.21 Cash and cash equivalents

For the purpose of presentation in the consolidated statement of cash flows, cash and cash equivalents include cash on hand, deposits with financial institutions which are subject to an insignificant risk of change in value, net of bank overdrafts and restricted bank deposits. Bank overdrafts are presented as current borrowings on the balance sheet.

For cash subjected to restriction, assessment is made on the economic substance of the restriction and whether they meet the definition of cash and cash equivalents.

### 2.22 Share capital

Ordinary shares are classified as equity. Incremental costs directly attributable to the issuance of new ordinary shares are deducted against the share capital account.

### 2.23 Dividends to Company's shareholders

Dividends to the Company's shareholders are recognised when the dividends are approved for payment.

### 2.24 Government grants

Grants from the government are recognised as a receivable at their fair value when there is reasonable assurance that the grant will be received and the Group will comply with all the attached conditions.

Government grants receivable are recognised as income over the periods necessary to match them with the related costs which they are intended to compensate, on a systematic basis. Government grants relating to expenses are net of related expenses.

Government grants relating to assets are deducted against the carrying amount of the assets.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 3. Critical accounting estimates, assumptions and judgements

Estimates, assumptions and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

### (a) Construction contracts

The Group uses the percentage-of-completion ("POC") method to account for its construction contracts. The POC on construction contracts is measured by reference to the percentage of the physical proportion of the project work completed.

Significant judgements are used to estimate the stage of completion of the projects, the total project costs and the total project revenue. In determining the POC, management has relied on both external and internal sources of information, consisting mainly of customers' acknowledgments of the project milestones and the assessments by its quantity surveyors. In relation to the total project costs and revenue, which are affected by factors such as uncertainties in contract execution, variation in scope of works and acceptance of claims by customers, management has relied on its control and processes in monitoring and reviewing all the projects, and its past experience in similar projects to estimate its revision of the total project costs and revenue.

If the project costs of on-going contracts to be incurred had been higher/lower by 10% from management's estimates, the Group's profit after tax would have been lower/higher by \$5,247,000 (2016: \$5,185,000) respectively.

If the project revenue of on-going contracts at the balance sheet date had been higher/lower by 10% from management's estimates, the Group's revenue would have been higher/lower by \$7,301,000 (2016: \$7,533,000). Its profit after tax (2016: profit after tax) would have been higher/lower (2016: higher/lower) by \$6,059,000 (2016: \$6,225,000).

### (b) Goodwill

The carrying amount of goodwill as at 31 March 2017 is \$4,440,000. Management has performed an impairment assessment and concluded that the recoverable amount determined by the value-in-use ("VIU") of the CGU in which the goodwill resides in exceeds its carrying value.

Significant judgements are used to estimate the gross margin, growth rates and the pre-tax discount rates applied in computing the recoverable amounts of the CGU. In making these estimates, management has relied on past performance, its expectations of market developments and industry trend for mechanical engineering services, plant fabrication and installation and plant maintenance for petroleum and petrochemical industry in Thailand. The key assumptions underlying the VIU are disclosed in Note 19(a).

For its goodwill attributable to Hiap Seng Engineering (Thailand) Co. Ltd.:

- if the estimated gross margin used in the VIU calculation had been 10% lower than management's estimates, the Group would have recognised an impairment charge on goodwill of approximate \$4,440,000.
- if the growth rate used had been 1% lower than management's estimates (i.e. 2.10% instead of 3.10%), the Group would have recognised an impairment charge on goodwill of approximate \$700,000.
- if the estimated pre-tax discount rate applied to the discounted cash flows for this CGU had been 1% higher than management's estimates (i.e. 16.16% instead of 15.16%), the Group would have recognised an impairment charge on goodwill of approximate \$800,000.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 4. Revenue

	Group	
	2017	2016
	\$'000	\$'000
Revenue from rendering of services	29,515	43,850
Revenue from shutdown maintenance	32,548	28,778
Revenue from construction of specialised equipment	96,460	95,255
	<b>158,523</b>	<b>167,883</b>

## 5. Expenses by nature

	Group	
	2017	2016
	\$'000	\$'000
Sub-contractor charges	50,350	51,997
Structural materials and other related costs	21,887	33,050
Employee compensation (Note 6)	60,235	57,631
Foreign worker levy	5,577	4,191
Rental on operating leases	1,766	1,789
Transportation & logistic expenses	6,890	5,290
Professional fees	304	213
Directors' fees	212	212
Utilities expenses	581	637
Amortisation of intangible assets	1,943	120
Depreciation of property, plant and equipment (Note 18)	3,639	4,028
Entertainment and travelling expenses	700	542
Computer and automation expenses	804	789
Allowance made/(write-back) for impairment of trade and other receivables	575	(261)
Maintenance expenses	850	1,036
Fees on audit services paid to:		
- Auditor of the Company		
- Current year	205	205
- Underprovision in prior year	-	5
- Other auditors	34	26
Non-audit fees paid to:		
- Auditor of the Company	8	-
- Other auditors	45	59
Other expenses	1,071	691
Total cost of services rendered and administrative expenses	<b>157,676</b>	<b>162,250</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 6. Employee compensation

	Group	
	2017	2016
	\$'000	\$'000
Wages and salaries	58,404	55,853
Government grants		
- Wage Credit Scheme	(57)	(207)
- Special Employment Credit	(138)	(157)
- Temporary Employment Credit	(154)	(82)
- Other	(71)	(84)
Employer's contribution to defined contribution plans including Central Provident Fund	2,251	2,308
	<b>60,235</b>	<b>57,631</b>

The Wage Credit Scheme ("WC") is a 3-year scheme that was introduced in the Singapore Budget 2013 (extended in Budget 2016 for 2 years up to 2017) to help businesses alleviate business costs in a tight labour market. The Wage Credit will be paid to eligible employers for wage increases between 2013 to 2017.

The Special Employment Credit ("SEC") is a 5-year scheme that was introduced in the Singapore Budget 2011 (extended in Budget 2016 for 3 years up to 2019) to support employers, and to raise the employability of older low-wage Singaporeans. The SEC will be paid to eligible employers for wage increases between 2012 to 2019.

The Temporary Employment Credit ("TEC") is a one-year scheme that was introduced in the Singapore Budget 2014 (extended in Budget 2016 for 2 years up to year 2017), as an initiative to help employer adjust to the increase in CPF contribution rates which took effect in 2016. TEC payments will be made based on CPF contributions paid to eligible employees between 2016 and 2017.

## 7. Other income and other gains and losses

	Group	
	2017	2016
	\$'000	\$'000
Interest income	27	59
Other gains and losses		
- Currency exchange gain - net	689	117
- Net gain on disposal of property, plant and equipment	25	149
- Property, plant and equipment written-off	(23)	(40)
- Gain on disposal of an associated company	50	-
- Loss on disposal of club membership	(20)	-
- Sundry gain	27	257
	<b>748</b>	<b>483</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 8. Finance expenses

	Group	
	2017	2016
	\$'000	\$'000
Interest expense		
- Bank borrowings	73	71
- Finance lease liabilities	25	39
	<b>98</b>	<b>110</b>

## 9. Income taxes

	Group	
	2017	2016
	\$'000	\$'000
Tax (credit)/expense attributable to profit is made up of:		
Current income tax		
- Singapore	-	-
- Foreign	318	501
	<b>318</b>	<b>501</b>
Deferred income tax (Note 25)	<b>(365)</b>	<b>(19)</b>
	<b>(47)</b>	<b>482</b>
Underprovision in prior financial years:		
- Current income tax	5	-
	<b>(42)</b>	<b>482</b>

The tax on the Group's profit before tax differs from the theoretical amount that would arise using the Singapore standard rate of income tax as follows:

	Group	
	2017	2016
	\$'000	\$'000
Profit before tax	1,532	6,089
Share of profit of associated companies, net of tax	(8)	(24)
Profit before tax and share of profit of associated companies	<b>1,524</b>	<b>6,065</b>
Tax calculated at tax rate of 17% (2016: 17%)	259	1,031
Effects of:		
- different tax rates in other countries	(205)	239
- income not subject to tax	(47)	(37)
- expenses not deductible for tax purposes	526	115
- utilisation of previously unrecognised		
- tax losses	(804)	(463)
- capital allowances	(182)	(182)
- tax losses not recognised during the financial year	495	-
- withholding tax	315	163
- tax incentives	(404)	(384)
- underprovision of tax in prior financial years	5	-
Tax (credit)/expense	<b>(42)</b>	<b>482</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 9. Income taxes (continued)

Tax incentives relate to the Productivity and Innovation Credit ("PIC") which is a 5-year scheme that was introduced in the Singapore Budget 2010 (extended in Budget 2014 for 3 years up to 2018) to encourage businesses to invest in areas which would increase productivity and to undertake value-creation activities. The Group's Singapore incorporated subsidiaries and the Company can enjoy allowance/deductions at 400% of its expenditure on each of the six qualifying activities subject to a combined cap of \$1,200,000 over 3 years of assessments 2017 to 2018.

## 10. Earnings per share

### (a) Basic earnings per share

Basic earnings per share is calculated by dividing the net profit/(loss) attributable to equity holders of the Company by the weighted average number of ordinary shares outstanding during the financial year.

	Group	
	2017	2016
Net profit attributable to equity holders of the Company (\$'000)	2,472	6,045
Weighted average number of ordinary shares outstanding for basic earnings per share ('000)	303,750	303,750
Basic earnings per share (cents per share)	0.81	1.99

### (b) Diluted earnings per share

The diluted earnings per share is the same as the basic earnings per share for the financial years ended 31 March 2017 and 31 March 2016 as the Group did not have any potential ordinary shares outstanding as at 31 March 2017 and 31 March 2016.

## 11. Cash and cash equivalents

	Group		Company	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
Cash at bank and on hand	8,441	12,280	4,679	9,714
Short-term bank deposits	1,225	1,177	-	-
	<b>9,666</b>	<b>13,457</b>	<b>4,679</b>	<b>9,714</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 11. Cash and cash equivalents (continued)

For the purpose of presenting the consolidated statement of cash flows, cash and cash equivalents comprise the following:

	Group	
	2017 \$'000	2016 \$'000
Cash and bank balances (as above)	9,666	13,457
Less: Bank deposits pledged	(1,201)	(1,160)
Less: Bank overdrafts (Note 23)	(19)	(10)
Cash and cash equivalents per consolidated statement of cash flows	<b>8,446</b>	<b>12,287</b>

The Group has restricted bank deposits amounting to US\$859,000 (equivalent of \$1,201,000) (2016: US\$859,000 (equivalent of \$1,160,000)) which are pledged for bank guarantee issued.

## 12. Trade and other receivables

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Trade receivables:				
- Non-related parties	19,617	30,773	10,620	22,905
- Subsidiaries	-	-	7,997	7,587
- Associated companies	9	-	9	-
	<b>19,626</b>	<b>30,773</b>	<b>18,626</b>	<b>30,492</b>
Less: Allowance for impairment of receivables				
- non-related parties	(900)	(326)	(74)	(74)
- subsidiaries	-	-	(2,014)	(875)
Trade receivables - net	<b>18,726</b>	<b>30,447</b>	<b>16,538</b>	<b>29,543</b>
Construction contracts:				
- Due from customers (Note 13)	27,080	29,236	19,066	13,350
- Retentions (Note 13)	6,423	1,584	6,423	1,584
	<b>33,503</b>	<b>30,820</b>	<b>25,489</b>	<b>14,934</b>
Other receivables	293	430	3,547	23
Staff advances	44	55	31	53
Loans to subsidiaries	-	-	18,236	16,387
Less: Allowance for impairment of loans to subsidiaries	-	-	(9,202)	(2,899)
Loans to subsidiaries - net (Note 33(c))	<b>-</b>	<b>-</b>	<b>9,034</b>	<b>13,488</b>
Non-trade receivables:				
- Subsidiaries (Note 33(d))	-	-	8,415	12,380
	<b>52,566</b>	<b>61,752</b>	<b>63,054</b>	<b>70,421</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 13. Construction contracts

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
<i>Construction contract work-in progress:</i>				
Beginning of financial year	6,699	2,406	6,021	1,797
Contract costs incurred	19,042	31,273	16,067	23,397
Contract expenses recognised in profit or loss	(24,234)	(26,975)	(21,197)	(19,173)
Currency exchange difference	(14)	(5)	-	-
End of financial year	<b>1,493</b>	<b>6,699</b>	<b>891</b>	<b>6,021</b>
Aggregate costs incurred and profits recognised (less losses recognised) to date on uncompleted construction contracts	<b>76,033</b>	<b>86,389</b>	<b>67,591</b>	<b>56,741</b>
Less: Progress billings	<b>(48,995)</b>	<b>(57,700)</b>	<b>(48,525)</b>	<b>(43,441)</b>
	<b>27,038</b>	<b>28,689</b>	<b>19,066</b>	<b>13,300</b>
Presented as:				
Due from customers on construction contracts (Note 12)	27,080	29,236	19,066	13,350
Due to customers on construction contracts (Note 22)	(42)	(547)	-	(50)
	<b>27,038</b>	<b>28,689</b>	<b>19,066</b>	<b>13,300</b>
Retentions on construction contracts (Note 12)	<b>6,423</b>	<b>1,584</b>	<b>6,423</b>	<b>1,584</b>

## 14. Other current assets

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Deposits	254	576	230	546
Prepayments	1,861	2,184	1,529	1,227
	<b>2,115</b>	<b>2,760</b>	<b>1,759</b>	<b>1,773</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 15. Investments in associated companies

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Beginning of financial year	372	348	109	109
Currency translation differences	(31)	-	(29)	-
Disposal of an associated company	(80)	-	(80)	-
Share of profits	8	24	-	-
End of financial year	269	372	-	109

Details of associated companies are provided in Note 37.

The directors are of the opinion that each associate is immaterial to the Group individually and in aggregate and accordingly, no summarized financial information for associates is disclosed.

## 16. Investments in subsidiaries

	Company	
	2017 \$'000	2016 \$'000
<i>Equity investments at cost</i>		
<b>Beginning of financial year</b>	14,775	14,775
Additions	57	-
Less: Allowance for impairment losses	(4,294)	-
<b>End of financial year</b>	10,538	14,775

Details of subsidiaries are provided in Note 37.

*Carrying value of non-controlling interests*

	2017 \$'000	2016 \$'000
HS Compression & Process Pte Ltd	(396)	362
Hiap Seng Engineering (Thailand) Co., Ltd	1,036	1,147
<b>Total</b>	640	1,509

*Summarised financial information of subsidiaries with material non-controlling Interests*

Set out below are the summarised financial information for each subsidiary that has non-controlling interests that are material to the Group. These are presented before inter-company eliminations.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 16. Investments in subsidiaries (continued)

### Summarised balance sheet

	HS Compression & Process Pte Ltd		Hiap Seng Engineering (Thailand) Co., Ltd	
	As at 31 March		As at 31 March	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
<b>Current</b>				
Assets	13,415	19,127	5,965	8,135
Liabilities	(16,557)	(16,495)	(13,400)	(15,006)
Total current net (liabilities)/assets	(3,142)	2,632	(7,435)	(6,871)
<b>Non-current</b>				
Assets	119	169	11,268	11,927
Liabilities	(19)	(28)	(48)	(299)
Total non-current net assets	100	141	11,220	11,628
<b>Net (liabilities)/assets</b>	<b>(3,042)</b>	<b>2,773</b>	<b>3,785</b>	<b>4,757</b>

### Summarised income statement

	HS Compression & Process Pte Ltd		Hiap Seng Engineering (Thailand) Co., Ltd	
	For the year ended 31 March		For the year ended 31 March	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
Revenue	8,611	24,286	10,678	18,103
<b>(Loss)/profit before income tax</b>	<b>(5,691)</b>	<b>(4,423)</b>	<b>(1,222)</b>	<b>1,696</b>
Income tax expense	(123)	(123)	-	(339)
<b>(Loss)/profit after tax</b>	<b>(5,814)</b>	<b>(4,546)</b>	<b>(1,222)</b>	<b>1,357</b>
Other comprehensive (loss)/income	-	-	-	-
<b>Total comprehensive (loss)/income</b>	<b>(5,814)</b>	<b>(4,546)</b>	<b>(1,222)</b>	<b>1,357</b>
Total comprehensive (loss)/income allocated to non-controlling interest	(758)	(593)	(140)	174

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 16. Investments in subsidiaries (continued)

*Summarised cash flows*

	HS Compression & Process Pte Ltd		Hiap Seng Engineering (Thailand) Co., Ltd	
	31 March		31 March	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
<u>Cash flows from operating activities</u>				
Cash (used in)/generated from operations	(1,406)	(750)	927	2,049
Income tax paid	(449)	(73)	72	(455)
<b>Net cash (used in)/provided by operating activities</b>	<b>(1,855)</b>	<b>(823)</b>	<b>999</b>	<b>1,594</b>
<b>Net cash used in investing activities</b>	<b>(1)</b>	<b>(45)</b>	<b>(33)</b>	<b>(919)</b>
<b>Net cash provided by/(used in) financing activities</b>	<b>1,208</b>	<b>314</b>	<b>(229)</b>	<b>39</b>
<b>Net (decrease)/increase in cash and cash equivalents</b>	<b>(648)</b>	<b>(554)</b>	<b>737</b>	<b>714</b>
Cash and cash equivalents at beginning of year	1,031	1,597	1,098	452
Exchange gains/(losses) on cash and cash equivalents	18	(11)	54	(68)
<b>Cash and cash equivalents at end of year</b>	<b>401</b>	<b>1,032</b>	<b>1,889</b>	<b>1,098</b>

For the purpose of presenting the statement of cash flows, cash and cash equivalents comprise the following:

	HS Compression & Process Pte Ltd		Hiap Seng Engineering (Thailand) Co., Ltd	
	For the year ended 31 March		For the year ended 31 March	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Cash and bank balances	1,602	2,192	2,191	1,108
Less: Bank deposits pledged	(1,201)	(1,160)	-	-
Less: Bank overdrafts	-	-	(302)	(10)
<b>Cash and cash equivalents per statement of cash flows</b>	<b>401</b>	<b>1,032</b>	<b>1,889</b>	<b>1,098</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 17. Investment property

	Company	
	2017	2016
	\$'000	\$'000
Cost		
Beginning and end of financial year	1,797	1,797
<i>Accumulated depreciation</i>		
Beginning and end of financial year	1,797	1,797
<b>Net book value</b>		
<b>End of financial year</b>	-	-

The Company engages external independent and qualified valuers to determine the fair value of the investment property at the end of every financial year based on the properties' highest and best use. As at 31 March 2017 and 2016, the fair values of the property has been determined by Suntec Real Estate Consultants Pte. Ltd.

The fair value of the investment property at the balance sheet date is \$5,400,000 (2016: \$6,500,000).

### Fair value hierarchy

	Fair value measurements using significant unobservable inputs (Level 3)
	\$
<b>31 March 2017</b>	
- An office building - Singapore	5,400,000
<b>31 March 2016</b>	
- An office building - Singapore	6,500,000

Level 3 fair value of the investment property has been derived using the Direct Comparison Method and Income Method, each being used as a check against the other. Under the Direct Comparison Method, sales prices of comparable properties in close proximity are adjusted for differences in key attributes such as property size, tenure, location, condition of buildings and prevailing market conditions. The most significant input to the valuation approach would be the adapted value per square feet. Under the Income Method, the total net rent from the property is capitalised at a rate, which is appropriate for the type of use, tenure, and reflective of the quality of investment, over the unexpired lease term. The most significant input to the valuation approach would be the capitalization rate.

As the investment property of the Company is leased to a subsidiary, this property is reclassified as leasehold building at the Group level and included under property, plant and equipment (see Note 18).

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 18. Property, plant and equipment

	Freehold land \$'000	Buildings \$'000	Plant and machinery \$'000	Motor vehicles \$'000	Furniture, fittings and equipment \$'000	Total \$'000
<b>Group</b>						
<b>2017</b>						
<i>Cost</i>						
Beginning of financial year	1,548	23,669	27,466	4,566	7,056	64,305
Additions	-	689	810	834	225	2,558
Disposals	-	-	(197)	(151)	(12)	(360)
Written-off	-	(26)	-	-	(71)	(97)
Currency translation differences	73	531	393	19	36	1,052
End of financial year	1,621	24,863	28,472	5,268	7,234	67,458
<i>Accumulated depreciation</i>						
Beginning of financial year	-	12,949	19,615	3,500	6,554	42,618
Depreciation charge	-	1,187	1,663	517	272	3,639
Disposals	-	-	(170)	(138)	(12)	(320)
Written-off	-	(3)	-	-	(31)	(34)
Currency translation differences	-	149	214	12	25	400
End of financial year	-	14,282	21,322	3,891	6,808	46,303
<b>Net book value</b>						
<b>End of financial year</b>	<b>1,621</b>	<b>10,581</b>	<b>7,150</b>	<b>1,377</b>	<b>426</b>	<b>21,155</b>
<b>2016</b>						
<i>Cost</i>						
Beginning of financial year	1,676	23,931	27,825	4,319	7,113	64,864
Additions	-	677	1,403	793	285	3,158
Disposals	-	-	(802)	(514)	(178)	(1,494)
Written-off	-	-	(274)	-	(81)	(355)
Currency translation differences	(128)	(939)	(686)	(32)	(83)	(1,868)
End of financial year	1,548	23,669	27,466	4,566	7,056	64,305
<i>Accumulated depreciation</i>						
Beginning of financial year	-	11,988	19,092	3,589	6,277	40,946
Depreciation charge	-	1,173	1,846	440	569	4,028
Disposals	-	-	(795)	(514)	(164)	(1,473)
Written-off	-	-	(239)	-	(76)	(315)
Currency translation differences	-	(212)	(289)	(15)	(52)	(568)
End of financial year	-	12,949	19,615	3,500	6,554	42,618
<b>Net book value</b>						
<b>End of financial year</b>	<b>1,548</b>	<b>10,720</b>	<b>7,851</b>	<b>1,066</b>	<b>502</b>	<b>21,687</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 18. Property, plant and equipment (continued)

	Leasehold buildings \$'000	Plant and machinery \$'000	Motor vehicles \$'000	Furniture, fittings and equipment \$'000	Total \$'000
<i>Company</i>					
<b>2017</b>					
<i>Cost</i>					
Beginning of financial year	7,534	19,274	3,486	5,134	35,428
Additions	15	354	834	93	1,296
Disposals	-	(99)	(93)	(12)	(204)
Written-off	(26)	-	-	(2)	(28)
End of financial year	7,523	19,529	4,227	5,213	36,492
<i>Accumulated depreciation</i>					
Beginning of financial year	5,865	15,250	2,753	4,790	28,658
Depreciation charge	466	892	417	133	1,908
Disposals	-	(97)	(93)	(12)	(202)
Written-off	(3)	-	-	(1)	(4)
End of financial year	6,328	16,045	3,077	4,910	30,360
<i>Net book value</i>					
<b>End of financial year</b>	<b>1,195</b>	<b>3,484</b>	<b>1,150</b>	<b>303</b>	<b>6,132</b>
<b>2016</b>					
<i>Cost</i>					
Beginning of financial year	7,534	18,871	3,271	5,001	34,677
Additions	-	1,178	533	182	1,893
Disposals	-	(775)	(318)	(46)	(1,139)
Written-off	-	-	-	(3)	(3)
End of financial year	7,534	19,274	3,486	5,134	35,428
<i>Accumulated depreciation</i>					
Beginning of financial year	5,397	15,006	2,734	4,446	27,583
Depreciation charge	468	1,019	337	391	2,215
Disposals	-	(775)	(318)	(45)	(1,138)
Written-off	-	-	-	(2)	(2)
End of financial year	5,865	15,250	2,753	4,790	28,658
<i>Net book value</i>					
<b>End of financial year</b>	<b>1,669</b>	<b>4,024</b>	<b>733</b>	<b>344</b>	<b>6,770</b>

- (a) Certain freehold land and buildings of the Group with a net carrying amount of approximately \$9,750,000 (2016: \$10,289,000) at 31 March 2017, were pledged as collateral to secure credit facilities granted by financial institutions amounting to approximately \$3,428,000 (2016: \$3,255,000).
- (b) Certain leasehold buildings of the Group with a net carrying amount of \$22 (2016: \$22) at 31 March 2017, were mortgaged to banks to secure banking facilities amounting to \$70,682,000 (2016: \$74,298,000).

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 18. Property, plant and equipment (continued)

(c) The carrying amount of plant and equipment held under finance leases are \$1,814,000 (2016: \$2,065,000) and \$1,535,000 (2016: \$1,941,000) for the Group and Company respectively at the balance sheet date.

(d) The relevant information on the Group's properties is set out as follows:

Description	Location	Land Area (sq metres)	Tenure
<u>Group and Company</u>			
Three single-storey factory building and a two-storey office building	4 Benoi Place Singapore	7,501	Lease term of 30 years commencing 16 June 1971 extended to 15 June 2031
A three-storey office building and two adjoining single-storey workshops	19 Tuas Crescent, Singapore	13,344	Lease term of 10 years commencing 1 September 2002 extended to 31 December 2021
A four-storey office building and adjoining three-storey factory building	24 Tuas Crescent, Singapore	6,200	Lease term of 22 years commencing 1 June 1997
A two-storey office building and five single-storey workshops	28 Tuas Crescent, Singapore	40,578	Lease term of 25 years commencing 16 February 1983 extended to 15 February 2018
A single -storey factory building with mezzanine office	30 Tuas Crescent, Singapore	8,959	Lease term of 22 years commencing 1 June 1997
<u>Group</u>			
A two-storey office building and two adjoining single-storey workshops	21 Tuas Crescent, Singapore	10,925	Lease term of 30 years commencing 16 June 1981 extended to 31 December 2021
Factory buildings and workshops and two-storey office building	27/58 Moo 8, Bueng, Sriracha, Chonburi 20230, Thailand.	116,504	Freehold
An office unit	121 Xincun Street, Block 8/1, Unit 1105, Union Tower, Putuo, Shanghai, PRC	86	Lease term of 50 years commencing 1 November 2004

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 19. Intangible assets

	Group	
	2017	2016
	\$'000	\$'000
<u>Composition:</u>		
Goodwill arising on consolidation (Note (a))	4,440	4,440
Customer contracts (Note (b))	-	-
Customer relationships (Note (c))	-	1,943
	<b>4,440</b>	<b>6,383</b>

(a) Goodwill arising on consolidation

	Group	
	2017	2016
	\$'000	\$'000
<u>Cost</u>		
Beginning and end of financial year	4,440	4,440

The carrying amount of goodwill arising on consolidation as at 31 March 2017 was \$4,440,000 (2016: \$4,440,000).

### *Impairment tests for goodwill*

Goodwill is allocated to the Group's cash-generating units ("CGUs") identified for operation in Thailand. The recoverable amount of a CGU was determined based on value-in-use. Cash flow projections used in the value-in-use calculations were based on financial budgets approved by management covering a five-year period. Cash flows beyond the five-year period were using the estimated growth rates stated below.

### *Key estimates used for value-in-use calculations:*

	2017	2016
Gross margin 1	20.0% – 23.0%	20.0%
Growth rate 2	3.1%	3.0%
Discount rate 3	15.1%	12.6%

1 *Budgeted gross margin*

2 *Growth rate used to extrapolate cash flows beyond the budget period*

3 *Pre-tax discount rate applied to the pre-tax cash flow projections*

These assumptions were used for the analysis of the Thailand CGU. Management determined budgeted gross margin based on past performance and its expectations of market developments. The growth rate used was consistent with forecasts included in industry reports. The discount rates used were pre-tax and reflected specific risks relating to the relevant segments.

As at 31 March 2017, based on the value-in-use calculation, no impairment charge is required.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 19. Intangible assets (continued)

### (b) Customer contracts

	Group	
	2017	2016
	\$'000	\$'000
<i>Cost and Accumulated amortisation</i>		
Beginning and end of financial year	454	454
Net book value	-	-

### (c) Customer relationships

	Group	
	2017	2016
	\$'000	\$'000
<i>Cost</i>		
Beginning and end of financial year	2,405	2,405
<i>Accumulated amortisation</i>		
Beginning of financial year	462	342
Amortisation charge	1,943	120
End of financial year	2,405	462
Net book value	-	1,943

During the financial year, management has reassessed the useful life of the customer relationships in conjunction with the volatile operating environments, and concluded to accelerate its amortisation to reflect its current circumstances.

## 20. Available-for-sale financial assets

	Group		Company	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
Beginning and end of financial year	2,482	2,482	2,482	2,482

The available-for-sale financial assets, comprised investment in unlisted equity securities in Vietnam, stated at cost.

Fair value information has not been disclosed for the Group's investment in equity instruments that are carried at cost because fair value cannot be measured reliably. These equity instruments represent ordinary shares in the companies that are not quoted on any market. The Group does not intend to dispose of these investments in the foreseeable future.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 21. Club memberships

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Transferable club memberships, at cost	445	526	445	425
Less: Impairment charge	(104)	(140)	(104)	(104)
Total	<b>341</b>	<b>386</b>	<b>341</b>	<b>321</b>

## 22. Trade and other payables

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Trade payables to:				
- Non-related parties	21,683	40,083	15,860	28,697
- Subsidiaries	-	-	6,941	8,509
- Associated companies	2	6	2	6
	<b>21,685</b>	<b>40,089</b>	<b>22,803</b>	<b>37,212</b>
Construction contracts:				
- Due to customers (Note 13)	42	547	-	50
Non-trade payables:				
- Subsidiaries (Note 33(e))	-	-	1,828	2,316
Other payables	346	614	29	2
Accruals for operating expenses	2,431	3,527	2,007	2,920
Total trade and other payables	<b>24,504</b>	<b>44,777</b>	<b>26,667</b>	<b>42,500</b>

## 23. Borrowings

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
<i>Current</i>				
Bank overdrafts (Note 11)	19	10	-	-
Bank borrowings	5,000	3,374	-	-
Trust receipts creditors	962	798	-	-
Finance lease liabilities (Note 24)	137	816	85	769
	<b>6,118</b>	<b>4,998</b>	<b>85</b>	<b>769</b>
<i>Non-current</i>				
Finance lease liabilities (Note 24)	92	218	18	102
	<b>92</b>	<b>218</b>	<b>18</b>	<b>102</b>
Total borrowings	<b>6,210</b>	<b>5,216</b>	<b>103</b>	<b>871</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 23. Borrowings (continued)

Bank borrowings of \$5,000,000 (2016: \$3,374,000) are contractually repriced within 1 month (2016: 1 month) from balance sheet date and are secured over a corporate guarantee from the Company.

The borrowings are subject to variable interest rates ranging from 1.86% to 2.35% (2016: 2.07% to 2.58%) per annum.

### (a) Security granted

- (i) Bank overdrafts and trust receipts creditors of the Group amounting to \$981,000 (2016: \$808,000) are secured by a mortgage of the subsidiary's land and buildings, and corporate guarantees granted by the Company amounting to THB 390,600,000 (equivalent of \$15,860,000) (2016: THB 390,600,000 (equivalent of \$14,971,000)). Interest on bank borrowings is charged at rate based on Minimum Loan Rate (MLR).
- (ii) Bank borrowings of the Group amounting to \$5,000,000 (2016: \$3,375,000) are secured by the corporate guarantee granted by the Company amounting up to \$40,050,000 (2016: \$40,050,000).
- (iii) Finance lease liabilities of the Group are effectively secured over the leased plant and equipment (Note 24), as the legal title is retained by the lessor and will be transferred to the Group upon full settlement of the finance lease liabilities.

### (b) Fair value of finance lease liabilities

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Finance lease liabilities	<b>229</b>	1,034	<b>103</b>	871

The fair values above determined from the cash flow analyses, discounted at market borrowing rates of an equivalent instrument at the balance sheet date approximate their carrying amounts.

## 24. Finance lease liabilities

The Group leases certain plant and equipment from non-related parties under finance leases. The lease agreements do not have renewal clauses but provide the Group with options to purchase the leased assets at nominal values at the end of the lease term.

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Minimum lease payments due				
- Not later than one year	<b>144</b>	839	<b>86</b>	785
- Between one and five years	<b>96</b>	222	<b>19</b>	104
	<b>240</b>	1,061	<b>105</b>	889
Less: Future finance charges	<b>(11)</b>	(27)	<b>(2)</b>	(18)
Present value of finance lease liabilities	<b>229</b>	1,034	<b>103</b>	871

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 24. Finance lease liabilities (continued)

The present values of finance lease liabilities are analysed as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Not later than one year (Note 23)	137	816	85	769
Between one and five years (Note 23)	92	218	18	102
Total	229	1,034	103	871

## 25. Deferred income taxes

Deferred income tax assets and liabilities are offset when there is a legally enforceable right to offset current income tax assets against current income tax liabilities and when the deferred income taxes relate to the same fiscal authority. The amounts, determined after appropriate offsetting, are shown on the balance sheets as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Deferred income tax assets				
- To be recovered within one year	(10)	(10)	-	-
- To be recovered after one year	(89)	(50)	-	-
Deferred income tax liabilities				
- To be settled within one year	159	123	145	27
- To be settled after one year	842	1,204	321	335

Movement in deferred income tax account is as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Beginning of financial year	1,267	1,286	362	335
Tax (credit)/charge to profit or loss (Note 9)	(365)	(19)	104	27
End of financial year	902	1,267	466	362

Deferred income tax assets are recognised for tax losses and capital allowances carried forward to the extent that realisation of the related tax benefits through future taxable profits is probable.

As at 31 March 2017, the Group has unutilised tax losses of approximately \$11,372,000 (2016: \$13,196,000) and unutilised capital allowances of \$nil (2016: \$1,070,000). These unutilised tax losses can be carried forward and used to offset against future taxable income subject to the relevant taxation regulations.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 25. Deferred income taxes (continued)

The movement in deferred income tax assets and liabilities (prior to offsetting of balances within the same tax jurisdiction) is as follows:

Group

*Deferred income tax liabilities*

	Accelerated tax depreciation \$'000	Total \$'000
<b>2017</b>		
Beginning of financial year	1,327	1,327
Credited to profit or loss	(326)	(326)
End of financial year	<u>1,001</u>	<u>1,001</u>
<b>2016</b>		
Beginning of financial year	1,357	1,357
Credited to profit or loss	(30)	(30)
End of financial year	<u>1,327</u>	<u>1,327</u>

*Deferred income tax assets*

	Excess of depreciation over capital allowances \$'000	Total \$'000
<b>2017</b>		
Beginning of financial year	(60)	(60)
Charged to profit or loss	(39)	(39)
End of financial year	<u>(99)</u>	<u>(99)</u>
<b>2016</b>		
Beginning of financial year	(71)	(71)
Charged to profit or loss	11	11
End of financial year	<u>(60)</u>	<u>(60)</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 25. Deferred income taxes (continued)

### Company

#### *Deferred income tax liabilities*

	Accelerated tax depreciation \$'000	Total \$'000
<b>2017</b>		
Beginning of financial year	362	362
Charged to profit or loss	104	104
End of financial year	<u>466</u>	<u>466</u>
<b>2016</b>		
Beginning of financial year	335	335
Charged to profit or loss	27	27
End of financial year	<u>362</u>	<u>362</u>

## 26. Share capital

Issued share capital			
Number of shares		Amount	
2017	2016	2017	2016
'000	'000	\$'000	\$'000
<u>Group and Company</u>			
Beginning and end of financial year			
<u>303,750</u>	303,750	<u>36,178</u>	36,178

All issued ordinary shares are fully paid. There is no par value for these ordinary shares.

## 27. Other reserves (non-distributable)

	Group		Company	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
(a) Composition:				
Currency translation reserve	1,452	79	-	-
Capital reserve	(158)	(158)	-	-
	<u>1,294</u>	(79)	<u>-</u>	<u>-</u>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 27. Other reserves (non-distributable) (continued)

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
(b) Movements:				
<b>(i) Currency translation reserve</b>				
Beginning of financial year	79	865	-	-
Net currency translation differences of financial statements of foreign subsidiaries and associated companies	1,402	(831)	-	-
Less: Non-controlling interest	(29)	45	-	-
	1,373	(786)	-	-
End of financial year	1,452	79	-	-
<b>(ii) Capital reserve</b>				
Beginning and end of financial year	(158)	(158)	-	-

## 28. Retained profits

- (a) Retained profits of the Group are distributable except for the accumulated retained profits of associated companies amounting to \$258,000 (2016: \$361,000). Retained profits of the Company are distributable.
- (b) Movement in retained profits for the Company is as follows:

	Company	
	2017 \$'000	2016 \$'000
Beginning of financial year	32,473	31,063
Net (loss)/profit	(1,477)	2,929
Dividends paid (Note 29)	(4,556)	(1,519)
End of financial year	26,440	32,473

## 29. Dividends

	Group and Company	
	2017 \$'000	2016 \$'000
Ordinary dividends		
Final exempt dividend paid in respect of the previous financial years of 1.0 cent (2016: 0.5 cent) per share	3,038	1,519
Interim exempt dividend paid in respect of the current financial years of 0.5 cent (2016: nil) per share	1,518	-
	4,556	1,519

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 29. Dividends (continued)

At the Annual General Meeting on 28 July 2017, a final dividend of 0.5 cent per share amounting to a total of \$1,518,000 will be recommended. These financial statements do not reflect this dividend, which will be accounted for in shareholders' equity as an appropriation of retained profits in the financial year ending 31 March 2018.

## 30. Corporate guarantees

The Company has issued corporate guarantees to banks for credit facilities granted to its subsidiaries. The principal risk to which the Company is exposed is credit risk of the subsidiaries in connection with the guarantees it has issued, which may have a material impact on the Company.

Corporate guarantees issued by the Company are as follows:

	Company	
	2017	2016
	\$'000	\$'000
THB390,600,000 (2016: THB390,600,000)	15,860	14,971
SGD40,050,000 (2016: SGD40,050,000)	40,050	40,050
	<b>55,910</b>	<b>55,021</b>

As at 31 March 2017, the Company has undertaken to provide financial support to certain subsidiaries.

## 31. Commitments

Operating lease commitments - where the Group and Company is a lessee

The Group and Company lease various pieces of land from non-related parties under non-cancellable operating lease agreements. These leases have varying terms, escalation clauses and renewal rights.

Operating lease commitments - where the Group and Company is a lessee

The future minimum lease payables under non-cancellable operating leases contracted for at the balance sheet date but not recognised as liabilities, are as follows:

	Group		Company	
	2017	2016	2017	2016
	\$'000	\$'000	\$'000	\$'000
Not later than one year	1,539	1,698	1,273	1,421
Between one and five years	2,936	4,314	1,960	3,081
Later than five years	1,298	1,942	1,298	1,694
	<b>5,773</b>	<b>7,954</b>	<b>4,531</b>	<b>6,196</b>

Included in the above are the Group's and the Company's lease commitments in respect of certain leases in which the monthly rental payments are subject to revision every year to market rate, but the increase, if any, shall not exceed 5.5% of the land rent for each immediately preceding year.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management

### *Financial risk factors*

The Group's activities expose it to market risk (including currency risk, interest rate risk and price risk), credit risk and liquidity risk. The Group's overall risk management strategy seeks to minimise any adverse effects from the unpredictability of financial markets on the Group's financial performance.

The Board of Directors is responsible for setting the objectives and underlying principles of financial risk management for the Group and has established detailed policies such as authority levels and oversight responsibilities.

#### (a) *Market risk*

##### (i) *Currency risk*

The Group operates mainly in Asia with dominant operations in Singapore, Malaysia and Thailand. Entities in the Group regularly transact in currencies other than their respective functional currencies ("foreign currencies").

Currency risk arises within entities in the Group when transactions are denominated in foreign currencies such as the United States Dollar ("USD"), Thai Baht ("THB") and Malaysia Ringgit ("MYR").

In addition, the Group is exposed to currency translation risk on the net assets in foreign operations. Currency exposure to the net assets of the Group's foreign operations in Malaysia and Thailand are managed primarily through borrowings denominated in the relevant foreign currencies.

The Group's currency exposure based on the information provided to key management is as follows:

	SGD \$'000	USD \$'000	THB \$'000	MYR \$'000	Others \$'000	Total \$'000
<b>At 31 March 2017</b>						
<b>Financial assets</b>						
Cash and cash equivalents	3,830	4,845	110	749	132	9,666
Trade and other receivables	33,916	15,669	1,904	1,064	13	52,566
Deposits	239	-	7	6	2	254
	<b>37,985</b>	<b>20,514</b>	<b>2,021</b>	<b>1,819</b>	<b>147</b>	<b>62,486</b>
<b>Financial liabilities</b>						
Borrowings	(5,155)	-	(1,055)	-	-	(6,210)
Trade and other payables	(22,801)	(90)	(1,333)	(177)	(61)	(24,462)
	<b>(27,956)</b>	<b>(90)</b>	<b>(2,388)</b>	<b>(177)</b>	<b>(61)</b>	<b>(30,672)</b>
<b>Net financial assets</b>	<b>10,029</b>	<b>20,424</b>	<b>(367)</b>	<b>1,642</b>	<b>86</b>	<b>31,814</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (a) Market risk (continued)

#### (i) Currency risk (continued)

	SGD \$'000	USD \$'000	THB \$'000	MYR \$'000	Others \$'000	Total \$'000
Less: Net financial assets denominated in the respective entities functional currencies	(10,029)	-	559	(1,626)	(75)	(11,171)
Currency exposure of financial (liabilities)/ assets net of those denominated in the respective entities functional currencies	-	20,424	192	16	11	20,643
	SGD \$'000	USD \$'000	THB \$'000	MYR \$'000	Others \$'000	Total \$'000
<b>At 31 March 2016</b>						
<b>Financial assets</b>						
Cash and cash equivalents	10,354	1,851	1,124	27	101	13,457
Receivables from subsidiaries						
Trade and other receivables	44,518	8,799	6,760	1,654	21	61,752
Deposits	556	-	9	11	-	576
	55,428	10,650	7,893	1,692	122	75,785
<b>Financial liabilities</b>						
Borrowings	(950)	(3,374)	(892)	-	-	(5,216)
Payables to subsidiaries						
Trade and other payables	(40,588)	(71)	(3,512)	(52)	(7)	(44,230)
	(41,538)	(3,445)	(4,404)	(52)	(7)	(49,446)
<b>Net financial assets</b>	13,890	7,205	3,489	1,640	115	26,339
Less: Net financial assets denominated in the respective entities functional currencies	(13,890)	-	(3,428)	(1,109)	(67)	(18,494)
Currency exposure of financial (liabilities)/assets net of those denominated in the respective entities functional currencies	-	7,205	61	531	48	7,845

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

(a) Market risk (continued)

(i) Currency risk (continued)

The Company's currency exposure based on the information provided to key management is as follows:

	SGD \$'000	USD \$'000	THB \$'000	MYR \$'000	Others \$'000	Total \$'000
<b>At 31 March 2017</b>						
<b>Financial assets</b>						
Cash and cash equivalents	3,548	1,060	16	-	55	4,679
Trade and other receivables	51,857	2,776	3,162	4,210	1,049	63,054
Deposits	230	-	-	-	-	230
	<b>55,635</b>	<b>3,836</b>	<b>3,178</b>	<b>4,210</b>	<b>1,104</b>	<b>67,963</b>
<b>Financial liabilities</b>						
Borrowings	(103)	-	-	-	-	(103)
Trade and other payables	(26,656)	-	(2)	(1)	(8)	(26,667)
	<b>(26,759)</b>	<b>-</b>	<b>(2)</b>	<b>(1)</b>	<b>(8)</b>	<b>(26,770)</b>
<b>Net financial assets</b>	<b>28,876</b>	<b>3,836</b>	<b>3,176</b>	<b>4,209</b>	<b>1,096</b>	<b>41,193</b>
Less: Net financial assets denominated in the functional currency	(28,876)	-	-	-	-	(28,876)
Currency exposure	-	3,836	3,176	4,209	1,096	12,317
<b>At 31 March 2016</b>						
<b>Financial assets</b>						
Cash and cash equivalents	9,656	25	15	-	18	9,714
Trade and other receivables	64,428	2,227	3,232	534	-	70,421
Deposits	546	-	-	-	-	546
	<b>74,630</b>	<b>2,252</b>	<b>3,247</b>	<b>534</b>	<b>18</b>	<b>80,681</b>
<b>Financial liabilities</b>						
Borrowings	(871)	-	-	-	-	(871)
Trade and other payables	(42,443)	(1)	(5)	(1)	-	(42,450)
	<b>(43,314)</b>	<b>(1)</b>	<b>(5)</b>	<b>(1)</b>	<b>-</b>	<b>(43,321)</b>
<b>Net financial assets</b>	<b>31,316</b>	<b>2,251</b>	<b>3,242</b>	<b>533</b>	<b>18</b>	<b>37,360</b>
Less: Net financial assets denominated in the functional currency	(31,316)	-	-	-	-	(31,316)
Currency exposure	-	2,251	3,242	533	18	6,044

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (a) Market risk (continued)

#### (i) Currency risk (continued)

The Group does not have significant currency exposures to other foreign currency except for USD. If the USD, MYR and THB change against the SGD by 5% (2016: 5%) with all other variables including tax rate being held constant, the effects arising from the net financial asset positions will be as follows:

	Increase/(Decrease)	
	2017	2016
	Profit after tax	Loss after tax
	\$'000	\$'000
<u>Group</u>		
USD against SGD		
- strengthened	848	299
- weakened	(848)	(299)
<u>Company</u>		
USD against SGD		
- strengthened	159	93
- weakened	(159)	(93)
MYR against SGD		
- strengthened	175	22
- weakened	(175)	(22)
THB against SGD		
- strengthened	132	135
- weakened	(132)	(135)

#### (ii) Price risk

The Group has insignificant exposure to equity securities price risk as it does not hold significant equity financial assets except for investment in unlisted equity in Vietnam which is stated at cost (Note 20).

#### (iii) Cash flow and fair value interest rate risks

Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Fair value interest rate risk is the risk that the fair value of a financial instrument will fluctuate due to changes in market interest rates. As the Group has no significant interest-bearing assets, the Group's income is substantially independent of changes in market interest rates.

The Group periodically reviews its liabilities and monitors interest rate fluctuations to ensure that the exposure to interest rate risk is within acceptable levels.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (b) Credit risk

Credit risk refers to the risk that counterparty will default on its contractual obligations resulting in financial loss to the Group. The major classes of financial assets of the Group and of the Company are bank balances and deposits and trade and other receivables. For trade receivables, the Group adopts the policy of dealing only with customers of appropriate credit history, and obtaining sufficient collateral where appropriate to mitigate credit risk. For other financial assets, the Group adopts the policy of dealing only with high credit quality counterparties.

Credit exposure to an individual counterparty is restricted by credit limits that are approved by the Chief Financial Officer based on ongoing credit evaluation. The counterparty's payment profile and credit exposure are continuously monitored at the entity level by the respective management and at the Group level by the Chief Financial Officer.

As the Group and Company do not hold any collateral, the maximum exposure to credit risk for each class of financial instruments is as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Cash and cash equivalents	9,666	13,457	4,679	9,714
Trade and other receivables	52,566	61,752	63,054	70,421
Deposits (Note 14)	254	576	230	546
Corporate guarantees provided to banks for credit facilities granted to subsidiaries	-	-	37,491	55,021
	<b>62,486</b>	<b>75,785</b>	<b>105,454</b>	<b>135,702</b>

The trade receivables of the Group and of the Company comprise 5 debtors (2016: 5 debtors) and 3 debtors (2016: 3 debtors) respectively that individually represented 6 - 17% (2016: 5 - 12%) of trade receivables.

The credit risk for trade receivables based on the information provided to key management is as follows:

#### (i) Financial assets that are neither past due nor impaired

Bank balances and deposits that are neither past due nor impaired are mainly deposits with banks with high credit-ratings assigned by international credit-rating agencies. Trade and other receivables that are neither past due nor impaired are substantially companies with a good collection track record with the Group and Company.

#### (ii) Financial assets that are past due and/or impaired

There is no other class of financial assets that is past due and/or impaired except for trade receivables.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (b) Credit risk (continued)

#### (ii) Financial assets that are past due and/or impaired (continued)

The age analysis of trade receivables past due but not impaired is as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Past due < 3 months	1,903	2,529	98	1,391
Past due 3 to 6 months	3,231	80	904	2
Past due over 6 months	2,699	2,154	1,164	1,374
	<b>7,833</b>	<b>4,763</b>	<b>2,166</b>	<b>2,767</b>

The carrying amount of trade receivables individually determined to be impaired and the movement in the related allowance for impairment are as follows:

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Gross amount	900	326	74	74
Less: Allowance for impairment	(900)	(326)	(74)	(74)
	-	-	-	-
Beginning of financial year	326	4,833	74	74
Currency translation difference	(1)	(327)	-	-
Allowance made	575	-	-	-
Allowance utilised	-	(3,919)	-	-
Write-back of allowance made in prior year	-	(261)	-	-
End of financial year	<b>900</b>	<b>326</b>	<b>74</b>	<b>74</b>

The Group has made an allowance amounting to \$575,000 (written -back an allowance 2016: \$261,000) as a result of subsequent collection of debts.

In 2016, the impaired trade receivables arose mainly from customers who had cash flow difficulties arising from the current economic conditions.

### (c) Liquidity risk

The Group and Company manage the liquidity risk by maintaining sufficient cash and marketable securities to enable them to meet their normal operating commitments and having an adequate amount of committed credit facilities (Note 23). At the balance sheet date, assets held by the Group and Company for managing liquidity risk included cash and short-term deposits as disclosed in Note 11.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (c) Liquidity risk (continued)

The table below analyses non-derivative financial liabilities of the Group and Company into relevant maturity groupings based on remaining period from the balance sheet to the contractual maturity date. The amounts disclosed in the table are the contractual undiscounted cash flows. Balances due within 12 months equal their carrying amount as the impact of discounting is not significant.

	Group		Company	
	Less than 1 year \$'000	Between 1 and 5 years \$'000	Less than 1 year \$'000	Between 1 and 5 years \$'000
<b>At 31 March 2017</b>				
Trade and other payables	24,462	-	26,667	-
Borrowings	6,124	96	87	18
	<b>30,586</b>	<b>96</b>	<b>26,754</b>	<b>18</b>
<b>At 31 March 2016</b>				
Trade and other payables	44,230	-	42,450	-
Borrowings	5,021	222	785	104
	<b>49,251</b>	<b>222</b>	<b>43,235</b>	<b>104</b>

### (d) Capital risk

The Group's objectives when managing capital are to safeguard the Group's ability to continue as a going concern and to maintain an optimal capital structure so as to maximise shareholder value. In order to maintain or achieve an optimal capital structure, the Group may adjust the amount of dividend payment, return capital to shareholders, issue new shares, buy back issued shares, obtain new borrowings or sell assets to reduce borrowings.

The gearing ratio is calculated as net debt divided by total capital. Net debt is calculated as borrowings less cash and cash equivalents. Total capital is calculated as equity plus net debt.

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Net debt	-	-	-	-
Total equity	62,873	64,453	62,618	68,651
Total capital	<b>62,873</b>	<b>64,453</b>	<b>62,618</b>	<b>68,651</b>
<b>Gearing ratio</b>	-	-	-	-

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 32. Financial risk management (continued)

### (d) Capital risk (continued)

For the financial year ended 31 March 2017, the Group and Company are not in net debt positions as the carrying amount of cash and cash equivalents exceeded the carrying amount of borrowings. This resulted in a nil gearing ratio.

Financial covenants relating to the Group's borrowings include gearing ratio of a subsidiary.

The Group and the Company are in compliance with all externally imposed capital requirements for the financial years ended 31 March 2017 and 2016.

### (e) Fair value measurements

The carrying values of financial assets and liabilities approximate to their fair values.

### (f) Financial instruments by category

The carrying amount of the different categories of financial instruments is as disclosed on the face of the balance sheet, except for the followings:

	2017 \$'000	2016 \$'000
Loans and receivables	62,486	75,785
Available-for-sale financial assets	2,482	2,482
Financial liabilities at amortised cost	30,672	49,446

## 33. Related party transactions

In addition to the information disclosed elsewhere in the financial statements, the following significant transactions took place between the Group and related parties at terms agreed between the parties:

### (a) Sales and purchases of goods and services

	Group		Company	
	2017 \$'000	2016 \$'000	2017 \$'000	2016 \$'000
Purchase of computer equipment from an associated company	29	32	25	32
Computer maintenance fees paid to an associated company	212	241	208	239

Outstanding balances as at 31 March 2017 are set out in Notes 12 and 22.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 33. Related party transactions (continued)

### (b) Key management personnel compensation

Key management personnel compensation is as follows:

	Group	
	2017	2016
	\$'000	\$'000
Salaries and other short-term employee benefits	2,899	3,177
Employer's contribution to defined contribution plans, including Central Provident Fund	77	69
	<b>2,976</b>	<b>3,246</b>

Included in the above is total compensation to directors of the Company amounting to \$1,421,000 (2016: \$1,707,000).

The banding of directors' remuneration is as follows:

	Company	
	2017	2016
Number of directors of the Company in remuneration bands:		
\$500,000 to \$749,999	1	2
\$250,000 to \$499,999	1	-
Below \$250,000	4	4
Total	<b>6</b>	<b>6</b>

### (c) Loans to subsidiaries

Loans to subsidiaries amounting to \$9,034,000 (2016: \$13,488,000) as set out in Note 12 are unsecured, interest-free and have no fixed repayment terms.

### (d) Non-trade receivables from subsidiaries

The non-trade receivables from subsidiaries amounting to \$8,415,000 (2016: \$12,380,000) as set out in Note 12, are unsecured, interest-free and repayable on demand.

### (e) Non-trade payables to subsidiaries

The non-trade payables to subsidiaries amounting to \$1,828,000 (2016: \$2,316,000) as set out in Note 22, are unsecured, interest-free and repayable on demand.

## 34. Segment information

Management has determined the operating segments based on the reports that are used to make strategic decisions. Management comprises the Chairman, Chief Executive Officer and Executive Director, Finance Director, Chief Financial Officer and the general managers of each business segment.

Management considers the business mainly from the following two business segments: (i) Plant construction and maintenance and (ii) Compression and process equipment fabrication. Other services include investment holding but this is not included within the reportable operating segments as it is not included in the reports provided to the management.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 34. Segment information (continued)

The segment information provided to the management team for the reportable segments for the year ended 31 March 2017 is as follows:

	Plant construction and maintenance \$'000	Compression and process equipment fabrication \$'000	Total \$'000
<b>Group</b>			
<b>2017</b>			
<b>Revenue</b>			
Revenue from external parties	150,340	8,183	158,523
<b>Adjusted EBITDA</b>	<b>12,792</b>	<b>(5,607)</b>	<b>7,185</b>
Depreciation	3,580	59	3,639
Share of profit of associated companies	8	-	8
<b>Segment assets</b>	<b>81,092</b>	<b>13,534</b>	<b>94,626</b>
Segment assets include:			
Investment in associated companies	269	-	269
Additions to:			
- Property, plant and equipment	2,549	9	2,558
<b>Segment liabilities</b>	<b>(15,177)</b>	<b>(16,576)</b>	<b>(31,753)</b>
<b>2016</b>			
<b>Revenue</b>			
Revenue from external parties	143,597	24,286	167,883
<b>Adjusted EBITDA</b>	<b>14,322</b>	<b>(4,034)</b>	<b>10,288</b>
Depreciation	3,953	75	4,028
Share of results of associated companies	24	-	24
<b>Segment assets</b>	<b>96,743</b>	<b>19,295</b>	<b>116,038</b>
Segment assets include:			
Investment in associated companies	372	-	372
Additions to:			
- Property, plant and equipment	3,104	54	3,158
<b>Segment liabilities</b>	<b>(42,046)</b>	<b>(9,539)</b>	<b>(51,585)</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 34. Segment information (continued)

Sales between segments are carried out at market terms. The revenue from external parties reported to the management is measured in a manner consistent with that in the statement of comprehensive income.

Management assesses the performance of the operating segments based on a measure of earnings before interest, tax, depreciation, amortisation and costs that are not expected to recur in every period ("Adjusted EBITDA"). Interest income and finance expenses are not allocated to segments, as this type of activity is driven by the Chief Financial Officer, who manages the cash position of the Group.

### (a) Reconciliations

#### (i) Segment profits

A reconciliation of adjusted EBITDA to profit before tax is provided as follows:

	2017 \$'000	2016 \$'000
Adjusted EBITDA for reportable segments	7,185	10,288
Depreciation	(3,639)	(4,028)
Amortisation	(1,943)	(120)
Finance expense	(98)	(110)
Interest income	27	59
<b>Profit before tax</b>	<b>1,532</b>	<b>6,089</b>

#### (ii) Segment assets

Segments' assets are reconciled to total assets as follows:

The amounts provided to the management with respect to total assets are measured in a manner consistent with that of the financial statements. All assets are allocated to reportable segments.

	2017 \$'000	2016 \$'000
Segment assets for reportable segments	<b>94,626</b>	<b>116,038</b>

#### (iii) Segment liabilities

The amounts provided to the management team with respect to total liabilities are measured in a manner consistent with that of the financial statements. These liabilities are allocated based on the operations of the segment. All liabilities are allocated to reportable segments.

Segments' liabilities are reconciled to total liabilities as follows:

	2017 \$'000	2016 \$'000
Segment liabilities for reportable segments	<b>31,753</b>	<b>51,585</b>

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 34. Segment information (continued)

### (b) Revenue from major products and services

Revenue from external customers are derived mainly from the provision of mechanical engineering services, plant fabrication and installation and plant maintenance for the petroleum and petrochemical industry and fabrication of compression and process equipment. Breakdown of the revenue are disclosed in the segment information above.

### (c) Geographical information

The Group's two main business segments operate in four main geographical area:

- Singapore - the Company is headquartered and has operations in Singapore. The operations in this area are principally the provision of mechanical engineering services, plant fabrication and installation and plant maintenance for the petroleum and petrochemical industry, fabrication of compression and process equipment, and investment holding;
- Malaysia - the operations in this area are principally the provision of mechanical engineering services, plant construction and plant maintenance for the petroleum and petrochemical industry,
- Thailand - the operations in this area are principally the provision of mechanical engineering services, plant fabrication and installation for the petroleum and petrochemical industry and fabrication of compression and process equipment,
- The People's Republic of China - the operations in this area are principally the fabrication of compression and process equipment; and
- Other countries (including Vietnam) - the operations in these areas are principally the provision of mechanical engineering services, plant fabrication and installation and plant maintenance for the petroleum and petrochemical industry and fabrication of compression and process equipment.

	2017 \$'000	2016 \$'000
<u>Revenue</u>		
Singapore	119,964	119,497
Malaysia	13,155	8,314
Thailand	14,353	22,084
People's Republic of China	2,274	7,721
Vietnam	4,000	3,475
Other countries	4,777	6,792
	<b>158,523</b>	<b>167,883</b>
<u>Non-current assets</u>		
Singapore	15,651	18,604
Malaysia	4	17
Thailand	11,268	11,927
People's Republic of China	783	822
Vietnam	-	-
Other countries	1,080	-
	<b>28,786</b>	<b>31,370</b>

Revenues of \$40,727,000 (2016: \$34,634,000) are derived from a single external customer. These revenues are attributable to the Singapore plant construction and maintenance segment.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 35. New or revised accounting standards and interpretations

Below are the mandatory standards, amendments and interpretations to existing standards that have been published, and are relevant for the Group's accounting periods beginning on or after 1 April 2017 and which the Group has not early adopted:

- FRS 1 *Presentation of financial statements* (effective for annual periods beginning on or after 1 January 2017)

The amendment clarifies guidance in FRS 1 on materiality and aggregation, the presentation of subtotals, the structure of financial statements and the disclosure of accounting policies.

This amendment is not expected to have any significant impact on the financial statements of the Group.

- FRS 115 *Revenue from contracts with customers* (effective for annual periods beginning on or after 1 January 2018)

This is the converged standard on revenue recognition. It replaces FRS 11 Construction contracts, FRS 18 Revenue, and related interpretations. Revenue is recognised when a customer obtains control of a good or service. A customer obtains control when it has the ability to direct the use of and obtain the benefits from the good or service. The core principle of FRS 115 is that an entity recognises revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. An entity recognises revenue in accordance with that core principle by applying the following steps:

- Step 1: Identify the contract(s) with a customer
- Step 2: Identify the performance obligations in the contract
- Step 3: Determine the transaction price
- Step 4: Allocate the transaction price to the performance obligations in the contract
- Step 5: Recognise revenue when (or as) the entity satisfies a performance obligation

FRS 115 also includes a cohesive set of disclosure requirements that will result in an entity providing users of financial statements with comprehensive information about the nature, amount, timing and uncertainty of revenue and cash flows arising from the entity's contracts with customers.

The Group is currently evaluating the impact of the changes in the period of initial adoption.

- FRS 109 *Financial Instruments* (effective for annual periods beginning on or after 1 January 2018)

The complete version of FRS 109 replaces most of the guidance in FRS 39. FRS 109 retains but simplifies the mixed measurement model and establishes three primary measurement categories for financial assets: amortised cost, fair value through Other Comprehensive Income (OCI) and fair value through Profit or Loss. The basis of classification depends on the entity's business model and the contractual cash flow characteristics of the financial asset. Investments in equity instruments are required to be measured at fair value through profit or loss with the irrevocable option at inception to present changes in fair value in OCI. There is now a new expected credit losses model that replaces the incurred loss impairment model used in FRS 39.

For financial liabilities there were no changes to classification and measurement except for the recognition of changes in own credit risk in other comprehensive income, for liabilities designated at fair value, through profit or loss. FRS 109 relaxes the requirements for hedge effectiveness by replacing the bright line hedge effectiveness tests. It requires an economic relationship between the hedged item and hedging instrument and for the 'hedged ratio' to be the same as the one management actually use for risk management purposes. Contemporaneous documentation is still required but is different to that currently prepared under FRS 39.

This amendment is not expected to have any significant impact on the financial statements of the Group.

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 36. Authorisation of financial statements

These financial statements were authorised for issue in accordance with a resolution of the Board of Directors of Hiap Seng Engineering Ltd on 29 June 2017.

## 37. Listing of companies in the Group

Name of companies	Principal activities	Country of business/ incorporation	Equity Holding			
			The Company		Subsidiary	
			2017	2016	2017	2016
			%	%	%	%
<b>Subsidiaries</b>						
Orion Tuas Shipyard Pte Ltd <sup>(a)</sup>	Provision of facilities for plant fabrication	Singapore	100	100	-	-
Asia Process Industries Pte Ltd <sup>(a)</sup>	Plant maintenance for the petroleum and petrochemical industry	Singapore	100	100	-	-
HS Compression & Process Pte Ltd <sup>(a)</sup>	Provision of engineering services, compression and process equipment fabrication for oil and gas industry	Singapore	87	87	-	-
Hiap Seng-Sanko TPM Pte Ltd <sup>(a)</sup>	Provision of engineering services and plant maintenance	Singapore	100	100	-	-
HS Info-Tech Pte Ltd <sup>(a)</sup>	Investment holding	Singapore	100	100	-	-
Hiap Seng Engineering (Thailand) Co., Ltd <sup>(b)</sup>	Mechanical engineering services, plant fabrication and installation and plant maintenance for petroleum and petrochemical industries	Thailand	89	89	-	-
HS Engineering (Middle East) Pte Ltd <sup>(a)</sup>	Provision of engineering services and plant maintenance	Middle East/ Singapore	100	100	-	-
Hiap Seng Engineering (M) Sdn Bhd <sup>(d)</sup>	Provision of engineering services, plant construction and maintenance services	Malaysia	100	100	-	-
Hiap Seng Engineering Shanghai Co. Ltd <sup>(c)</sup>	Provision of engineering services and plant maintenance	PRC, Shanghai	100	100	-	-
Hiap Seng Engineering Limited FZE <sup>(f)</sup>	Provision of engineering services and plant Maintenance	UAE	100	-	-	-

# NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 March 2017

## 37. Listing of companies in the Group (continued)

Name of companies	Principal activities	Country of business/ incorporation	Equity Holding			
			The Company		Subsidiary	
			2017	2016	2017	2016
			%	%	%	%
<b><u>Associated companies</u></b>						
Web-Economy Technology Pte Ltd <sup>(e)</sup>	Internet e-business solutions including internet professional services	Singapore	-	-	30	30
Hiap Seng Manco Co. <sup>(f)</sup>	General construction and trade of electrical tools and mechanical equipment	Qatar	-	-	49	49

(a) Audited by PricewaterhouseCoopers LLP, Singapore.

(b) Audited by Ernst & Young, Thailand.

(c) Audited by Shanghai Asahi Certified Public Accountants.

(d) Audited by Crowe Horwath AF 1018.

(e) Audited by DP & Associates.

(f) Not required to be audited under the laws of the country of incorporation.

# CORPORATE GOVERNANCE REPORT

Hiap Seng Engineering Ltd (the “Company”) is committed to achieving a high standard of corporate governance within the Group and to putting in place effective self-regulatory corporate practices to protect the interests of its shareholders and enhance long-term shareholder value. The Company has generally complied with the principles and recommendations of the Code of Corporate Governance 2012 (the “Code”). The Board of Directors (“the Board”) is pleased to report compliance of the Company with the Code except where otherwise stated.

## **BOARD OF DIRECTORS**

**(Code of Corporate Governance Principles 1, 2, 3, 6 and 10)**

The Board’s primary role is to protect shareholders’ interests and enhance long-term shareholders’ value. It sets the overall strategy for the Company and its subsidiaries (the “Group”) and supervises the management. To fulfill this role, the Board is responsible for setting the strategic direction for the Group, establishing goals for management and monitoring the achievement of these goals.

Apart from its statutory responsibilities, the Board’s principal functions include the following:-

- (i) approve annual reports, periodic financial announcements and accounts;
- (ii) ensure management leadership of high quality, effectiveness and integrity;
- (iii) appoint key personnel;
- (iv) review financial performance and implement financial policies which incorporate risk management, internal controls and reporting compliance;
- (v) assume responsibility for corporate governance framework of the Company;
- (vi) identify the key stakeholder groups;
- (vii) establish the Company’s values and standards; and
- (viii) consider sustainability issues such as economic, social and governance factors as part of the Company’s strategic formulation.

The Board comprises six Directors, three of whom are Independent Non-Executive Directors. With three out of six members of the Board being independent, the Company maintains a satisfactory independent element on the Board. The Board, taking into account the nature of operations of the Company, considers its current size to be adequate for effective decision making.

The Directors of the Company as at the date of this report are:-

Mr Tan Ah Lam, Frankie (Executive Chairman)

Mr Tan Leau Kuee @ Tan Chow Kuee, Richard (Chief Executive Officer and Executive Director)

Mr Tan Lian Chew (Executive Director)

Dr John Chen Seow Phun (Independent Non-Executive Director)

Mr Koh Kim Wah (Independent Non-Executive Director)

Mr M. Rajaram (Independent Non-Executive Director)

Of the six Directors, two have specialised training. Mr M. Rajaram is a renowned lawyer in the legal sector and Mr Tan Lian Chew has vast number of years of experience in the finance, corporate and tax services. The remaining Directors have each 30-40 years of industry experience. Key information regarding the Directors’ academic and professional qualifications and other appointments is set out on pages 87 to 88 of the Annual Report.

# CORPORATE GOVERNANCE REPORT

The Directors will receive relevant training, particularly on relevant new laws, regulations and changing commercial risks, from time to time. The Directors will also be updated on the business of the Group through regular presentations and meetings. The Company will conduct comprehensive and tailor induction for incoming directors on joining the Board. Induction and orientation will be provided to new and existing directors. The Company will also arrange for new Director with no prior experience of serving as a director in a listed company to attend appropriate courses, conferences or seminars, including programmes or courses organised by the Singapore Institute of Directors or other training institutions in areas such as accounting, legal and industry-specific knowledge. All expenses in relation to the trainings are at the expenses of the Company. A formal letter of appointment is furnished to any newly appointed directors, upon his appointment during the financial year, explaining among other matters, the roles, obligations, duties and responsibilities as a member of the Board.

The Company does not have a written policy with regards to diversity in identifying director nominees. However, it will consider the benefits of all aspects of diversity, including of skills, experience, background, gender, age, ethnicity and other relevant factors.

The Company has adopted internal guidelines governing matters that require the Board's approval. The Board Authority Matrix forms a guideline and provides clear directions on matters requiring Board's approval which include:

- Issuance of shares
- Major investments
- Material acquisitions and disposal of assets
- Major corporate or financial restructurings
- Major divestment or capital expenditure
- Material legal suits and or claims
- Announcement of the Company's quarterly and full-year results and the release of the Annual Reports.

To facilitate effective management, certain functions have been delegated to various Board Committees namely, the Audit Committee, Remuneration Committee and Nominating Committee, each of which has its own written terms of reference.

All Directors must objectively discharge their duties and responsibilities at all times as fiduciaries in the interests of the Company. The Independent and Non-Executive Directors constructively challenge, review and discuss key issues and assist in develop proposals on strategy, as well as review the performance of management in meeting identified goals and monitor the reporting of performance. The Independent and Non-Executive Directors meet quarterly without the presence of Management to discuss the affairs of the Company. All Directors take decisions objectively in the interests of the Company.

The Board is accountable to the shareholders and the Management is accountable to the Board. To assist the Board in fulfilling its responsibilities, the Board will be provided quarterly or when the Board or Board committees requested, with copies of disclosure documents, budgets, forecasts and monthly internal financial statements and any material variance between the projects and actual results, containing complete, adequate and timely information, and papers containing relevant background or explanatory information required to support the decision making process. In presenting the annual financial statements and quarterly announcements to shareholders, it is the aim of the Board to provide shareholders with detailed analysis and a balanced and understandable assessment of the Company's performance position and prospects.

All Directors have separate and independent access to Key Management Personnel and to the Company Secretaries. The Company Secretaries administer, attend and prepare minutes of Board and Board Committee meetings, and assist the Chairman in ensuring that Board procedures are followed and reviewed so that the Board functions effectively, and the Company's Memorandum and Articles of Association and relevant rules and regulations, including requirements of the Companies Act and the Singapore Exchange Securities Trading Limited ("SGX-ST"), are complied with. The appointment and the removal of the Company Secretaries is a matter for the Board as a whole.

# CORPORATE GOVERNANCE REPORT

Should Directors, whether as a group or individually, need independent professional advice in the furtherance of their duties, the cost of such professional advice will be borne by the Company.

The Board meets on quarterly basis and additional meetings are held whenever necessary. The Company's Articles of Association allow a Board meeting to be conducted by way of telephone conferencing or by means of similar communication equipment whereby all persons participating in the meeting are able to hear each other, provided that the requisite quorum is present.

The number of Board and Board Committees meetings held in the financial year, as well as the attendance of every Board member at those meetings are as follows:

Name & Attendance of Directors	Board	Audit Committee ("AC")	Nominating Committee ("NC")	Remuneration Committee ("RC")
<b>No. of Meetings held:</b>	4	4	2	1
Tan Ah Lam (Executive Chairman)	4	NM	2	NM
Tan Leau Kuee @ Tan Chow Kuee (Chief Executive Officer and Executive Director)	3	NM	NM	NM
Tan Lian Chew (Executive Director)	4	NM	NM	NM
Dr. John Chen Seow Phun (Independent Director)	4	4	NM	1
Koh Kim Wah (Independent Director)	4	4	2	1
M. Rajaram (Independent Director)	4	4	2	1

NM: Not a Member of the Committee

## **Executive Chairman and Chief Executive Officer**

The Board subscribes to the principles set out in the Code on the separation of the roles of the Executive Chairman and the Chief Executive Officer ("CEO"). The roles and responsibilities of the Executive Chairman and CEO in the Company are distinct and separate. This is to ensure appropriate balance of power and authority, accountability and decision making. Mr Frankie Tan Ah Lam has relinquished his position as CEO in order to facilitate the Company's succession plan with effect from 1 April 2017. However, he remains as Executive Chairman of the Company. Concurrently, on the recommendation by the Nominating Committee, the Board has approved the appointment of Mr Tan Leau Kuee @ Tan Chow Kuee as CEO of the Company.

Since the Executive Chairman and the CEO are immediate family members and the Executive Chairman is part of the management team, the independent directors formed half of the composition of the Board. The Company believes that there is a good balance of power and authority within the Board and no individual or small group can dominate the Board's decision-making process. In addition, the independent directors have demonstrated their commitment in their roles and are expected to act in good faith and in the best interest of the Company. In addition, the AC, NC and RC are chaired by independent directors. The Board keeps this situation under regular review and will make suitable recommendations should the circumstances change.

The Executive Chairman is responsible for leading the Board and facilitating its effectiveness, ensuring the Board members are provided with accurate, timely and clear information and approves the agenda of each Board Meeting. The Executive Chairman monitors communications between the Company and its shareholders, between Board and Management and between independent and non-independent directors with a view to encourage constructive relation and dialogue between them.

# CORPORATE GOVERNANCE REPORT

The CEO is the brother of the Executive Chairman. The CEO is responsible for overseeing the overall management and strategic operations of the Group. He bears executive responsibility for the Company's business, is instrumental in growing the business of the Company and for the working of the Board. He provides strong leadership and is overall in-charge of the Management and strategic operations of the Company.

## **NOMINATING COMMITTEE** (Code of Corporate Governance Principles 4 and 5)

The current members of the NC are:

Mr M. Rajaram (Chairman)  
Mr Tan Ah Lam  
Mr Koh Kim Wah

Mr M. Rajaram and Mr Koh Kim Wah are independent directors and are not associated with the substantial shareholders of the Company.

The Board has approved the written terms of reference of the NC. The functions of the NC among others, include the following:-

- a) Review and make recommendations to the Board on all candidates nominated for appointment to the Board;
- b) Review and make recommendations to the Board on all new employment of related persons and Key Management Personnel and the proposed terms of their employment;
- c) Review training and professional development programme for the Board;
- d) Procure that at least one-third of the Board shall comprise independent Directors (or such other minimum proportion and criteria as may be specified in the Code from time to time);
- e) Identify and make recommendations to the Board as to the Directors who are to retire by rotation and to be put forward for re-election at each Annual General Meeting ("AGM") of the Company, having regard to the Directors' contribution and performance, including independent Directors;
- f) Conduct review of the independence of any Director who had served on the Board beyond nine (9) years from the date of his appointment, and the Board should explain why any such Director should be consider independent;
- g) Determine whether a Director is independent (taking into account the circumstances set out in the Code and other salient factors);
- h) Propose a set of objective performance criteria to the Board for approval and implementation, to evaluate the effectiveness of the Board as a whole and the contribution of each Director to the effectiveness of the Board;
- i) Decide if a Director is able to and has carried out his duties adequately as a Director of the Company, taking into consideration the Director's number of listed company board representatives and other principal commitments; and
- j) Put in place plans for succession, in particular, the Chairman of the Board and the Chief Executive Officer.

In search and nomination process for new directors, the NC identifies the key attributes that an incoming director should have, which is based on a matrix of the attributes of the existing Board and the requirement of the Group. After the Board endorsed the key attributes, the NC taps on the resources of the directors' personal contacts and recommendations of potential candidates, and proceed with the shortlisting process. If the candidates identified from this process are not suitable, executive recruitment agencies may be appointed to assist in the search process. Interviews are set up with potential candidates for NC members to assess them, before a decision is reached.

# CORPORATE GOVERNANCE REPORT

For the year under review, the NC evaluated the Board's performance as a whole. The assessment process adopted both quantitative and qualitative criteria, such as return on equity, the success of the strategic and long-term objectives set by the Board and the effectiveness of the Board in monitoring the Management's performance against the goals that had been set by the Board.

The NC also evaluate the contribution of each Director to the effectiveness of the Board by having the Directors complete a questionnaire. The findings of the above were analysed and discussed with a view to implementing certain recommendations to further enhance the effectiveness of the Board. The Chairman will act on the results of the performance evaluation and the recommendation of the NC, and where appropriate, in consultation with the NC, new members may be appointed or resignation of directors may be sought. No external facilitator was used in FY2017.

The NC, in assessing the contribution of each director, had considered his attendance and participation at Board and Board Committees Meetings, his qualification, experience and expertise and the time and effort dedicated to the Group's business and affairs including management's access to the directors for guidance or exchange of views as and when necessary.

The Company's Articles of Association require one-third of its Directors, other than the Managing Director, to retire by rotation and subject themselves for re-election by shareholders at every AGM. No Director shall stay in office for more than three years without being re-elected by shareholders. A retiring Director is eligible for re-election.

The dates of initial appointment, last re-election/ re-appointment and other directorships of each of the Directors are set out below:

Director	Position	Date of Initial Appointment	Date of Last Re-Election	Membership of Board Committee	Directorship/ Chairmanship both present and those held over the preceding three years in other listed company
Tan Ah Lam	Executive Chairman	31 March 1972	28 July 2016	Member of Nominating Committee	<u>Present</u> NIL <u>Past three years</u> NIL
Tan Leau Kuee @ Tan Chow Kuee	Executive Director and CEO	24 September 1990	29 July 2014	-	<u>Present</u> NIL <u>Past three years</u> NIL
Tan Lian Chew	Executive Director	22 November 1983	28 July 2016	-	<u>Present</u> NIL <u>Past three years</u> NIL
Dr John Chen Seow Phun	Independent Director	18 September 2002	28 July 2015	Chairman of Audit Committee  Member of Remuneration Committee	<u>Present</u> 1. OKP Holdings Limited 2. Hanwell Holdings Ltd 3. Matex International Limited 4. Tat Seng Packaging Group Ltd 5. HLH Group Limited 6. Fu Yu Corporation Limited 7. Pavillon Holdings Ltd <u>Past three years</u> NIL

# CORPORATE GOVERNANCE REPORT

Director	Position	Date of Initial Appointment	Date of Last Re-Election	Membership of Board Committee	Directorship/ Chairmanship both present and those held over the preceding three years in other listed company
Koh Kim Wah	Independent Director	28 July 2005	28 July 2016	Chairman of Remuneration Committee	<u>Present</u> NIL <u>Past three years</u>
				Member of Audit Committee and a member of Nominating Committee	NIL
M Rajaram	Independent Director	28 July 2005	28 July 2016	Chairman of Nominating Committee	<u>Present</u> 1. Global Palm Resources Holdings Ltd
				Member of Audit Committee and a member of Remuneration Committee	<u>Past three years</u> NIL

Although the Independent Directors hold Directorship in other companies which are not within the Group, the Board is of the view that such multiple board representations do not hinder them from carrying out their duties as Directors. These Directors would widen the experience of the Board and give it a broader perspective. The Board does not prescribe a maximum limit on the number of listed company representations a Director may hold, as the Board believes that a Director can only determine by himself the number of board representations he can manage and the more appropriate measure is the ability of such Director. The Board has confirmed that the Independent Directors have committed sufficient time, resources and expertise to the affairs of the company to ensure their compliance with the Code.

Dr John Chen Seow Phun, Mr Koh Kim Wah and Mr M. Rajaram have served on the Board for more than nine years. The NC, having taken into consideration Guideline 2.3 of the Code, conducted a review of their contributions to the Board to determine if each of them has maintained the status of independence as defined by Guideline 2.3 of the Code. The NC also noted that Dr John Chen Seow Phun, Mr Koh Kim Wah and Mr M. Rajaram have always exercised their judgement in the interest of the Company, and have expressed their views independently at all times.

The NC is also responsible for determining annually and as and when circumstances required, the independence of Directors, bearing in mind the salient factors set out in the Code as well as other relevant circumstances and fact. In its annual review, the NC, having considered the guideline set out in the Code, confirmed that Dr John Chen Seow Phun, Mr Koh Kim Wah and Mr M. Rajaram remained independent in their judgment and can continue to discharge their duties objectively. Dr John Chen Seow Phun, Mr Koh Kim Wah and Mr M. Rajaram abstained from deliberating in respect of their independence status respectively.

The Directors retiring by rotation pursuant to Article 91 of the Company's Articles of Association at the forthcoming AGM are Mr Tan Leau Kuee @ Tan Chow Kuee and Dr John Chen Seow Phun.

The NC recommended to the Board that Mr Tan Leau Kuee @ Tan Chow Kuee and Dr John Chen Seow Phun be nominated for re-election as Directors of the Company at the forthcoming AGM.

In making the recommendation, the NC evaluates such Director's competency, commitment, contribution and performance, such as his attendance at meetings of the Board and Board Committees, where applicable, participation, candour and any special contributions.

There is no alternate Director on the Board.

# CORPORATE GOVERNANCE REPORT

## REMUNERATION COMMITTEE

(Code of Corporate Governance Principles 7, 8 and 9)

The current members of the RC comprise entirely of Non-Executive Directors. All of them including the Chairman, are independent. The members of the RC are:

Mr Koh Kim Wah (Chairman)  
Mr M. Rajaram  
Dr. John Chen Seow Phun

The Board has approved the written terms of reference of the RC. The functions of the RC, among others, include the following:-

- a) Recommend to the Board a framework of remuneration for the Board and the Key Management Personnel of the Group covering all aspects of remuneration such as Directors' fees, salaries, allowances, bonuses, options and benefits-in-kind;
- b) Propose to the Board, appropriate and meaningful measures for assessing the executive Directors' performance;
- c) Determine the specific remuneration package for each executive Director;
- d) Consider the eligibility of Directors for benefits under long-term incentive schemes;
- e) Consider and recommend to the Board the disclosure of details of the Company's remuneration policy, level and mix of remuneration and procedure for setting remuneration and details of the specific remuneration packages of the Directors and Key Management Personnel of the Company to those required by law or by the Code; and
- f) Determine the specific remuneration package (including the base/fixed salary, allowances, bonuses, benefits-in-kind and performance-related incentives) for each executive Director and the Chief executive officer of the Company (or executive of similar rank) if he is not an executive Director.

In carrying out the above, the RC may obtain independent external legal and other professional advice as it deems necessary. The expenses of such advice will be borne by the Company. No external remuneration consultant was used in FY2017.

The Company has no share-based compensation schemes or any long-term scheme involving the offer of shares or option in places.

In setting remuneration packages for Directors and Key Management Personnel of the Company, the pay and employment conditions within the industry and in comparable companies are taken into consideration. The RC seeks to establish and maintain an appropriate and competitive level of remuneration to attract, retain and motivate Directors and Key Management Personnel. The RC also ensures that the remuneration policies support the company's objectives and strategies. The remuneration policy for key executives follows the guidelines laid down by the National Wages Council and also meeting key performance indicators (KPIs) for variable payment of performance bonus. These KPIs would include achieving targeted Group's profitability, project management capabilities, timely completion of projects, targeted profit margins and safety standards set by customers. Further, the Company's performance, the responsibility and performance of the individual key executive are taken into consideration. The RC recommends the remuneration packages of key executives for the Board's approval.

All members of RC are abstained from deciding on its own remuneration.

In preparation for the extent of termination of executive directors' and key management personnel's contract of service, the RC reviews such contracts of services and institutes safeguards for fair and reasonable termination clauses which are not overly generous.

# CORPORATE GOVERNANCE REPORT

## Remuneration and Benefits of Directors and Top Five Key Management Personnel

The following table shows a breakdown of the remuneration of Directors/CEO for FY2017:

Directors/CEO	Total Remuneration \$'000	Base Salary <sup>(a)</sup> %	Variable Payment <sup>(b)</sup> %	Other Benefits <sup>(c)</sup> %	Directors' Fees <sup>(d)</sup> %	Total %
Tan Leau Kuee @ Tan Chow Kuee	535	81	-	19	-	100
Tan Ah Lam	471	97	-	3	-	100
Tan Lian Chew	203	100	-	-	-	100
Dr. John Chen Seow Phun	84	-	-	-	100	100
M. Rajaram	64	-	-	-	100	100
Koh Kim Wah	64	-	-	-	100	100

(a) Base Salary includes fixed allowance, contractual bonus and employer's CPF contribution.

(b) Variable Payment includes performance bonus and non-contractual bonus.

(c) Other Benefits refer to benefit-in-kind such as club and car benefits.

(d) Independent Directors are paid Directors' fees inclusive of attendance fees, subject to approval at the AGM.

Both Mr Tan Ah Lam and Mr Tan Leau Kuee @ Tan Chow Kuee have service contracts with the Company. Their compensations consist of salary, bonus, and performance awards that are dependent on the performance of the Group. The performance-related awards form a significant portion of their compensation. Mr Tan Lian Chew's compensation consists of salary and bonus. All of them do not receive Directors' fees.

The Non-Executive and Independent Directors do not have any service contracts with the Company. The Non-Executive and Independent Directors receive directors' fees in accordance with their level of contributions, taking into account factors such as effort and time spent, as well as the responsibilities and obligations of the Directors. The compensation should be appropriate and not excess to the extent that the independence could be compromised. The RC would consider, if necessary, implementing schemes to encourage non-executive directors to hold shares in the Company so as to align the interests of such non-executive directors with the interests of the shareholders. The Company does not use contractual provisions to allow the Company to reclaim incentive components of remuneration from Executive Director and Key Management Personnel in exceptional circumstances of misstatement of financial results, or of misconduct resulting in financial loss to the Company. The Company should be able to avail itself to remedies against the Executive Director in the event of such breach of fiduciary duties.

Directors' fees are recommended by the Board for approval at the Company's AGM.

The annual remuneration of top five Key Management Personnel for FY2017 is as follows:

Key Management Personnel	Base Salary <sup>(a)</sup> %	Variable Payment <sup>(b)</sup> %	Other Benefits <sup>(c)</sup> %	Total %
<b>S\$250,000 to S\$499,999</b>				
Tan Yew Kun (note 1)	87	-	13	100
Tan Yaw Song (note 2)	99	-	1	100
<b>Below S\$250,000</b>				
Tan Hak Jin (note 3)	100	-	-	100
Lim Chin Boo Paul	100	-	-	100
Tan Puay Chye Leon	100	-	-	100

# CORPORATE GOVERNANCE REPORT

## Notes:

- 1) Tan Yew Kun is also a Director of the Company's subsidiary, Asia Process Industries Pte Ltd.
- 2) Tan Yaw Song is also a Director of the Company's subsidiary, Hiap Seng Engineering (Thailand) Co. Ltd.
- 3) Tan Hak Jin is also a Director of the Company's subsidiaries, Hiap Seng Engineering (M) Sdn Bhd, Hiap Seng Engineering (Shanghai) Co. Ltd and Hiap Seng Engineering (Thailand) Co. Ltd.

The aggregate amount of the remuneration paid to the abovementioned Key Management Personnel is S\$1,556,000. It is in the best interest of the Company for not disclosing the detailed remuneration of each Director and Key Management Personnel to maintain confidentiality of remuneration matters, given the competitive conditions in the industry and poaching of employees from within the same industry. Instead, the Company is disclosing the remuneration of each Director in the nearest thousand dollars and Key Management Personnel in bands of S\$250,000 up to S\$499,999. The aggregate amount of the post-employment benefit paid to the Directors and top five (5) Key Management Personnel in FY2017 was approximately S\$2,977,000.

## Remuneration of employees related to directors or substantial shareholders

Apart from Messrs Tan Ah Lam and Tan Leau Kuee @Tan Chow Kuee, there are 8 (2016: 9) other employees of the Group who are shareholders of or related to the shareholders of Tan Kuay Hoe Holdings Pte Ltd, a substantial shareholder of the Company. The aggregate remuneration of such employees (excluding remuneration for Messrs Tan Ah Lam and Tan Leau Kuee @Tan Chow Kuee) for the financial year ended 31 March 2017 was S\$1,804,000 (FY2016: S\$1,838,000).

The remuneration of Executive Directors of the Company and all employees of the Group who are related to any of the Directors or substantial shareholders of the Company will be reviewed annually by the RC of the Company.

The number of employees who are immediate family members of a Director, and whose remuneration exceed S\$50,000 during the financial year are as follows:

Immediate family members	Relationship with director or CEO	Base Salary <sup>(a)</sup> %	Variable Payment <sup>(b)</sup> %	Other Benefits <sup>(c)</sup> %	Total %
<b>S\$450,000 to S\$499,999</b>					
Tan Yew Kun	Brother of Tan Ah Lam and Tan Leau Kuee	87	-	13	100
<b>S\$400,000 to S\$449,999</b>					
Tan Yaw Song	Brother of Tan Ah Lam and Tan Leau Kuee	99	-	1	100
<b>S\$150,000 to S\$399,999</b>					
None					
<b>S\$100,000 to S\$149,999</b>					
Tan Yeow Lan	Sister of Tan Ah Lam and Tan Leau Kuee	100	-	-	100
Tan Phuay Hong	Son of Tan Ah Lam	100	-	-	100
Tan Biby Valarie	Daughter of Tan Leau Kuee	100	-	-	100

# CORPORATE GOVERNANCE REPORT

## **RISK MANAGEMENT AND INTERNAL CONTROLS** (Code of Corporate Governance Principles 11)

The Board is responsible for the governance of risk and is fully aware of the need to put in place a sound system of the risk management and internal controls to safeguard the Shareholders' interests and the Group's assets. On an annual basis, the internal audit function prepares the internal audit plan taking into consideration the risks identified which is approved by the AC and the audits are conducted to assess the adequacy and the effectiveness of the Group's internal control system put in place, including financial, operational, compliance, information technology controls and risk management systems. Any material non-compliance or lapses in internal controls, together with recommendation for improvement are reported to the AC.

The Group's internal controls and systems are designed to provide reasonable, but not absolute, assurance as to the integrity and reliability of the financial information and to safeguard and maintain the accountability of the assets.

The Board has established a separate Risk Management Work Team to assist it in carrying out its responsibility of overseeing the Company's risk management framework and policies. The Risk Management Work Team would determine the Group's levels of risk tolerance and risk policies, and oversees the Management in the design implementation and monitoring of the risk management and internal control systems. The Board would also monitor the Group's risks through the work performed by the AC, Risk Management Work Team, internal auditors and external auditors.

During the financial year, the AC had reviewed the existing internal control systems, work performed by the internal and external auditors and reviews performed by the Management, is not aware of any issue causing it to believe that the system of internal controls as inadequate and the same was reported to the Board. Based on the abovementioned review, the Board with the concurrence of the AC is of the opinion that there are adequate and effective risk management and internal controls systems in the Company in addressing financial, operational, compliance and information technology controls.

The Board regularly reviews the effectiveness of all internal controls, including operational controls.

## **AUDIT COMMITTEE ("AC")** (Code of Corporate Governance Principles 12)

The current members of the AC comprise entirely of Non-Executive Directors. All of them including the Chairman, are independent. The members of the AC are:

Dr. John Chen Seow Phun (Chairman)  
Mr Koh Kim Wah  
Mr M. Rajaram

The Board is of the view that the members of the AC are appropriately qualified, having accounting or related financial management expertise or experience as the Board interprets such qualification, to discharge their responsibilities.

The Board has approved the written terms of reference of the AC. The functions of the AC, among others, include the following:-

- a) Review with external auditors the audit plan, their evaluation of the system of internal accounting controls, their letter to Management and their audit report;
- b) Review and report to the Board at least annually the adequacy and effectiveness of the Company's internal control, including financial, operational, compliance and information technology controls and risk management policies and system established by the Management at least once a year;
- c) Review the Group's financial results and the announcements before submission to the Board for approval;
- d) Review the assistance given by Management to external and internal auditors;

# CORPORATE GOVERNANCE REPORT

- e) Review significant findings of internal investigations;
- f) Review the scope, results and cost effectiveness of the external audit and the independence and objectivity of the external auditors;
- g) Consider the appointment/re-appointment of the external auditors;
- h) Review interested person transactions;
- i) Other functions as required by law or the Code; and
- j) Meet the internal and external auditors without the presence of Management at least once a year.

The AC meets quarterly and also holds informal meetings and discussions with the Management from time to time. The AC has full discretion to invite any Director or executive officer to attend its meetings.

The AC has been given full access to and is provided with the co-operation of the Company's Management and authority to investigate any matter within its terms of reference. In addition, the AC has independent access to both internal and external auditors. The AC meets with the internal and external auditors without the presence of Management. The AC has reasonable resources to enable it to discharge its functions properly.

The AC is kept abreast by the Management of changes to accounting standards, the SGX-ST Listing Rules and other regulations which could have an impact to the Group's business and financial statements.

No former partner or Director of the Company's existing auditing firm or audit corporation is a member of the AC.

The AC having reviewed the independence and objectivity of the external auditors, is satisfied with the independence and objectivity of the external auditors. The audit fee and non-audit fee for FY2017 paid to the external auditor, Messrs PricewaterhouseCoopers LLP ("PWC") were S\$205,000 and S\$8,000 respectively.

The AC is also satisfied that the external auditor, PWC is able to meet the audit obligations of the Company and is pleased to recommend to the Board of Directors, the nomination of PWC for re-appointment at the forthcoming AGM.

The Group has appointed different auditors for its overseas subsidiaries and associated companies as well as Singapore incorporated associated companies. The Board and the AC are satisfied that the appointments would not compromise the standard and effectiveness of the audit of the Group.

In appointing the audit firms for the Group, the AC is satisfied that the Company has complied with the Listing Rules 712, 715 and 716 of the Listing Manual.

The AC has established a whistle blowing policy to provide persons employed by the Group with a confidential and independent channel to report any suspicions of fraud and non-compliance with regulations and Company policies, to the appropriate authority for resolution, without any prejudicial implications to these employees. The AC is vested with the power and authority to receive, investigate and enforce appropriate action when any such suspicion is brought to its attention.

During the financial year, there was no material whistle-blowing report received by the AC regarding the abovementioned concerns.

In addition, the AC has established a fraud risk management policy to facilitate the development of controls aimed to prevent, detect and respond to fraud against the Group.

# CORPORATE GOVERNANCE REPORT

## **INTERNAL AUDIT**

(Code of Corporate Governance Principle 13)

KPMG Services Pte Ltd has been appointed as the Company's internal auditor for the purposes of reviewing the effectiveness of the Company's material internal controls. KPMG Services Pte Ltd has adopted the Standards for Professional Practice of Internal Auditing set by The Institute of Internal Auditors.

The internal auditor reports directly and primarily to the Chairman of the AC with administrative reporting to the CEO. The appointment, removal, evaluation and compensation of the internal auditor is approved by the AC. The AC will ensure that the internal auditor is qualified and appropriate to undertake the tasks and have unfettered access to all the company's documents in carrying out its entrusted tasks.

The AC reviews annually the effectiveness of the internal auditors and internal audit function, the scope and results of internal audit procedures and ensures that the internal audit function is adequately resourced and effective.

The AC is satisfied that the internal audit function is staffed by suitably qualified and experienced professionals with the relevant experience.

## **SHAREHOLDER RIGHT AND RESPONSIBILITIES**

(Code of Corporate Governance Principles 10, 14, 15 and 16)

The Company recognises the importance of providing the Board with a continual flow of relevant information on an accurate and timely basis in order that it may effectively discharge its duties.

The Company does not practise selective disclosure. Information is disseminated via SGXNET, news releases and the Company's website. The Company ensures that price-sensitive information is publicly released, and is announced on an immediate basis where required under the Listing Manual of the SGX-ST. Where an immediate announcement is not possible, the announcement is made as soon as possible to ensure that shareholders and the public have fair access to the information.

All shareholders of the Company will receive the Annual Report and the notice of the AGM. The notice is also advertised in a local newspaper and made available on SGXNET. The Company encourages shareholders' participation at AGMs and all shareholders are given the opportunity to voice their views and to direct queries regarding the Group to Directors, including the chairperson of each of the Board Committees. The Chairman of the Audit, Remuneration and Nominating Committees and all directors of the Company are required to attend the AGMs. The external auditors are also present to assist the Directors in addressing any relevant queries by shareholders. The Company ensures that there are separate resolutions at general meetings on each distinct issue.

Besides the AGM, the Company believes in regular, effective and fair communication with its shareholders and is committed to hearing shareholders' view and addressing their concerns where possible. The Company has an investor relations team which attends to their queries or concerns. The investor relations team also manages the dissemination of corporate information to the media, public, institutional investors and public shareholders, and act as a liaison point for such entities and parties.

The Company is committed to disclose as much relevant information as is possible to shareholders in a timely basis through SGXNet and other information channels, including a well-maintained and update corporate website – <http://www.hiapseng.com> in which contain various investor-related information on the Company which serves as an important resource for investors.

The Company does not have an investor relations policy but considers advice from its corporate lawyers and professionals on appropriate disclosure requirements before announcing material information to shareholders.

A shareholder who is entitled to attend and vote, may either vote in person or through the appointment of one or two proxies in absentia. The Company's Articles of Association allow a member of the Company to appoint one or two proxies to attend and vote at general meetings.

# CORPORATE GOVERNANCE REPORT

During the AGM, the shareholders are invited to participate in the question-and-answer session. The Company Secretary, if required, will inform shareholders of the rules, including voting procedures, which govern general meetings of shareholders.

The Company will review its Articles of Association from time to time and make such amendments to the Articles and Association to be in line with the applicable requirements or rules and regulations governing the continuing listing obligation in the SGX-ST Listing Rules.

Resolutions at general meeting are on each substantially separate issue. All the resolutions at the general meetings are single item resolution.

The Company will prepare the detailed Shareholders' Meeting minutes, which include comments and the questions received from shareholders, if available. The Company will be pleased to make these minutes available to shareholders upon their request.

When the opportunities arise, the Executive Chairman, CEO and Executive Directors will solicit and try to understand the views of the shareholders before and/or after General Meetings of the Company.

The Company has been conducting voting by poll. An announcement of the detailed results showing the number of votes cast for and against each resolution and the respective percentages will be made immediately after the AGM/EGM is concluded.

The Company does not have a policy on payment of dividends at present. The Company proposed a one-tier tax exempt final dividend of 0.5 cent per ordinary share for FY2017 for shareholders' approval at the AGM on 28 July 2017. In addition to an interim dividend of 0.5 cent per ordinary share paid on 25 January 2017. This brings total dividends to 1.0 cent per ordinary share for FY2017.

## **RISK MANAGEMENT**

(Listing Manual Rule 1207(4)(b)(iv))

The Board has appointed KPMG Services Pte Ltd in FY2013 to perform an exercise to facilitate its review of the Company's existing risk management processes, including processes for identification and assessment of business risks and the appropriate measures taken to mitigate these risks. The Enterprise Risk Assessment has been completed and the results of the exercise has been brought to the attention of the AC and Directors.

The Management regularly reviews the Group's business and operational activities to identify areas of potential business risk as well as appropriate measures to control and mitigate these risks. The Management reviews all significant control procedures and will highlight any significant potential matters to the AC and the Board.

The Board has received assurance from the CEO and the Chief Financial Officer at the Board Meeting held on 23 May 2017 that the Group's risk management and internal control systems in place is adequate and effective in addressing the material risks in the Group in its current business environment including material financial operational, compliance and information technology risks and also that the financial records have been properly maintained and the financial statements give a true and fair view of the Group's business operations and finances.

## **DEALINGS IN SECURITIES**

(Listing Manual Rule 1207(19))

The Company has adopted an internal compliance code with respect to dealings in securities by Directors, and officers of the Group. Directors, Management and officers of the Group who have access to price-sensitive, financial or confidential information are not permitted to deal in the Company's shares on short-term considerations and during the periods commencing two weeks before the announcement of the Group's financial statements for each of the first three quarters of its financial year and one month before the announcement of the Group's full-year financial statements or when they are in possession of unpublished price-sensitive information on the Group.

# CORPORATE GOVERNANCE REPORT

## **MATERIAL CONTRACTS**

(Listing Manual Rule 1207(8))

Save for the service agreements between the executive Directors and the Company, there are no material contracts of the Company or its subsidiaries involving the interest of the chief executive officer or any Director or controlling shareholders subsisting at the end of the financial year ended 31 March 2017.

## **INTERESTED PERSON TRANSACTIONS**

(Listing Manual Rule 907)

The Company has established procedures to ensure that all transactions with interested persons are reported in a timely manner to the AC and that the transactions are carried out on normal commercial terms and will not be prejudicial to the interests of the Company and its minority shareholders.

There are no interested person transactions entered into during the financial year under review.

# INFORMATION ON DIRECTORS

## **Tan Ah Lam, Frankie**

Executive Chairman

Mr Tan Ah Lam has more than 40 years of experience in the business of providing mechanical engineering services to the petroleum and petrochemical industry. Mr Tan has been with the Group since 1962. In 2007 he was appointed as Executive Chairman and CEO. On 1 April 2017, Mr Tan relinquished his position as CEO in order to facilitate the Company's succession plan. However, he remains as Executive Chairman of the Company. Mr Tan is responsible for leading the Board and facilitating its effectiveness, ensuring the Board members are provided with accurate, timely and clear information and approves the agenda of each Board Meeting. He monitors communications between the Company and its shareholders, between Board and Management and between independent and non-independent directors with a view to encourage constructive relation and dialogue between them. He is also the Chairman of Tan Kuay Hoe Holdings Pte Ltd, a substantial shareholder of the Company.

## **Tan Leau Kuee, Richard**

Executive Director and CEO

Mr Tan Leau Kuee has more than 35 years of experience in the business of providing mechanical engineering services to the petroleum and petrochemical industry. Mr Tan has been with the Group since 1971 and was appointed Executive Director in 1990 and is also one of the key persons behind the growth and business expansion of the Group. On 1 April 2017, Mr Tan was appointed as CEO of the Group. He is responsible for overseeing the overall management and strategic operations of the Group. He bears executive responsibility for the Company's business, is instrumental in growing the business of the Company and for the working of the Board. He provides strong leadership and is overall in-charge of the Management and strategic operations of the Company. He is also a director of Tan Kuay Hoe Holdings Pte Ltd, a substantial shareholder of the Company.

## **Tan Lian Chew**

Executive Director (Finance)

Mr Tan Lian Chew has over 40 years of experience in accounting, taxation, financial and corporate matters from his working with the then Inland Revenue Department, public accounting firms and the management consultancy companies, TNL Corporate Services Pte Ltd and TNL Corp-Sec Services Pte Ltd which he co-founded. Mr Tan is a full member of the Singapore Institute of Directors (SID) and is also a member of the Singapore Institute of Accredited Tax Professionals (SIATP). He oversees the Group's key corporate and financial matters such as corporate planning, investment evaluations and tax planning. He has been associated with the Company since its incorporation in 1971 and was appointed a Director in 1983. He is also a director of several other private companies in Singapore.

## **Dr John Chen Seow Phun**

Independent Director

Dr John Chen Seow Phun was appointed as an Independent Director on 18 September 2002. He holds a PhD in Electrical Engineering from the University of Waterloo, Canada. Dr Chen was a Member of Parliament from September 1988 to April 2006. From March 1997 to June 1999, he was the Minister of State for Communications. From June 1999 to November 2001, he was the Minister of State for Communications and Information Technology and Minister of State for National Development. He is presently the Executive Chairman of Pavillon Holdings Ltd, and the Chairman of SAC Capital Pte Ltd. He also sits on the Board of a number of publicly listed companies.

## **Koh Kim Wah**

Independent Director

Mr Koh Kim Wah was appointed as an Independent Director 28 July 2005. Mr Koh, a Colombo Plan Scholar, graduated from University of Canterbury, New Zealand with a 1st class Honours degree in Chemical Engineering in 1967 and later attended the Advance Management Programme at Harvard Business School in 1992. He has more than 35 years of diversified administrative, engineering, marketing and management experience in a multi-national petroleum company, where he retired as country president. Mr Koh is also a director of Smartt Papers International Pte Ltd and Quadstone Energy Ltd.

# INFORMATION ON DIRECTORS

## **M. Rajaram**

Independent Director

Mr M. Rajaram was appointed as an Independent Director on 28 July 2005. Mr Rajaram graduated from National University of Singapore with a Bachelor of Laws (LLB) Honours degree and obtained MBA from Maastricht School of Management. He is a Fellow of the Singapore Institute of Arbitrators and the Chartered Institute of Arbitrators. Mr Rajaram is an Advocate & Solicitor of Supreme Court of Singapore since 1980. He is currently the Executive Chairman in Straits Law Practice LLC where his main areas of works include Corporate Finance and Restructuring, Insolvency and Arbitration, Mergers and Acquisitions and Banking. He is a Past Chairman of the Singapore Indian Chambers of Commerce & Industry and was a Vice Chairman of Singapore Business Federation. He is a recipient of a Public Service Medal (PBM) given in recognition of his service to the community. He is an independent Director of Golden Palm Resources Holdings Limited, a listed Company and is a director of several other non listed public and private limited companies in Singapore.

# INFORMATION ON KEY EXECUTIVE OFFICERS

## **Tan Yew Kun**

Director of Plant Maintenance

Mr Tan Yew Kun joined the Group in 1972. He is in charge of the Group's Plant Maintenance Department and the operations and management of Asia Process Industries Pte Ltd, a wholly-owned subsidiary of the Company. He has more than 35 years of experience in plant maintenance and construction for the petroleum and petrochemical industry.

## **Tan Yaw Song**

Director of Projects

Mr Tan Yaw Song joined the Group in 1988. He oversees the Group's project operations and management. He has more than 25 years of working experience in plant maintenance and construction for the petroleum and petrochemical industry. He is currently also in charge of the operations of the Company's subsidiary, Hiap Seng Engineering (Thailand) Co., Ltd.

## **Tan Hak Jin**

Chief Financial Officer

Mr Tan Hak Jin joined the Group in December 2004 as a Group Financial Controller and was promoted to Chief Financial Officer on 1 July 2009. He is responsible for the Group's reporting and accounting functions including corporate planning and investment analysis. Mr Tan graduated from Nanyang University in 1979 with a Bachelor of Commerce Degree in Accountancy and has over 30 years of working experience in accounting, financial and corporate matters. He is a member of the Institute of Singapore Chartered Accountants.

## **Lim Chin Boo Paul**

General Manager

Mr Lim Chin Boo Paul joined the Group on 1 February 2010 as a General Manager and is responsible for the Group's business development and project services. Mr Lim graduated from National University of Singapore in 1985 with a Bachelor of Engineering (Mechanical) Degree and has more than 25 years of working experience in the utilities and energy industries in Singapore and other parts of Asia.

## **Tan Puay Chye Leon**

Vice-President

Mr Tan Puay Chye Leon joined the Group in 2007. As a Vice-President of HS Compression & Process Pte Ltd, a subsidiary of the Company, he is in charge of the Group's gas compression and process business. Mr Tan graduated from the University of Birmingham in 2003 with a Bachelor Degree in Mechanical Engineering with 1st Class Honour followed by a Master Degree in Construction Management in 2004. He has about 10 years of working experience in the oil-and-gas industry.

# STATISTICS OF SHAREHOLDINGS

As at 19 June 2017

Issued and Fully Paid-up Capital	-	S\$36,450,000
Total number of issued shares excluding treasury shares	-	303,750,000
Total number of treasury shares	-	Nil
Class of shares	-	Ordinary shares
Voting rights	-	One vote per share

## DISTRIBUTION OF SHAREHOLDERS BY SIZE OF SHAREHOLDINGS

Size of Shareholdings	No. of Shareholders	% of Holders	No. of Shares	% of Shares
1 – 99	186	4.01	4,293	0.00
100 – 1,000	152	3.28	105,741	0.04
1,001 – 10,000	2,242	48.31	13,074,251	4.30
10,001 – 1,000,000	2,039	43.93	122,713,275	40.40
1,000,001 and above	22	0.47	167,852,440	55.26
	<u>4,641</u>	<u>100.00</u>	<u>303,750,000</u>	<u>100.00</u>

## LIST OF 20 LARGEST SHAREHOLDERS

NO.	NAME	NO. OF SHARES	%
1	TAN KUAY HOE HOLDINGS PTE LTD	70,788,639	23.30
2	CHENG BUCK POH @ CHNG BOK POH	29,938,375	9.86
3	DBS NOMINEES (PRIVATE) LIMITED	10,247,900	3.37
4	CITIBANK NOMINEES SINGAPORE PTE LTD	8,872,164	2.92
5	GOO GUIK BING @ GOH GUIK BING	7,086,440	2.33
6	ANG LIAN HIN	4,650,000	1.53
7	SZE CHAIN FAI @ SZE SOOK SENG	4,102,251	1.35
8	UOB KAY HIAN PRIVATE LIMITED	3,893,280	1.28
9	PHILLIP SECURITIES PTE LTD	3,701,800	1.22
10	TAN LIAN CHEW	3,601,761	1.19
11	TAN AH LAM	3,319,500	1.09
12	UNITED OVERSEAS BANK NOMINEES (PRIVATE) LIMITED	2,441,790	0.80
13	RAFFLES NOMINEES (PTE) LIMITED	2,371,210	0.78
14	OCBC NOMINEES SINGAPORE PRIVATE LIMITED	2,021,390	0.67
15	JOHN RITCHIE	1,872,200	0.62
16	YIM CHEE CHONG	1,695,000	0.56
17	MAYBANK KIM ENG SECURITIES PTE. LTD.	1,540,340	0.51
18	LEW WING KIT	1,382,400	0.46
19	LIM KIAT	1,250,000	0.41
20	KUEO TECK KOON	1,059,000	0.35
	TOTAL:	<u>165,835,440</u>	<u>54.60</u>

# STATISTICS OF SHAREHOLDINGS

As at 19 June 2017

## SUBSTANTIAL SHAREHOLDERS

(as recorded in the Register of Substantial Shareholders) as at 19 June 2017

Name	Direct Interest	No. of Ordinary Shares		%
		%	Indirect Interest	
Tan Kuay Hoe Holdings Pte Ltd	70,788,639	23.30%	-	-
Tan Ah Lam (Note 1)	3,319,500	1.09%	70,788,639	23.30%
Tan Leau Kuee @ Tan Chow Kuee (Note 2)	-	-	70,788,639	23.30%
Cheng Buck Poh @ Chng Bok Poh (Note 3)	29,938,375	9.86%	7,086,440	2.33%
Goo Guik Bing @ Goh Guik Bing (Note 4)	7,086,440	2.33%	29,938,375	9.86%

### Notes:

- 1) Mr Tan Ah Lam is deemed to have an interest in the shares held by Tan Kuay Hoe Holdings Pte Ltd by virtue of Section 7 of the Companies Act, Cap. 50.
- 2) Mr Tan Leau Kuee @ Tan Chow Kuee is deemed to have an interest in the shares held by Tan Kuay Hoe Holdings Pte Ltd by virtue of Section 7 of the Companies Act, Cap. 50.
- 3) Mr Cheng Buck Poh @ Chng Bok Poh is deemed to have an interest in the shares held by Mdm Goo Guik Bing @ Goh Guik Bing by virtue of the fact that he is the spouse of Mdm Goo Guik Bing @ Goh Guik Bing.
- 4) Mdm Goo Guik Bing @ Goh Guik Bing is deemed to have an interest in the shares held by Mr Cheng Buck Poh @ Chng Bok Poh by virtue of the fact that she is the spouse of Mr Cheng Buck Poh @ Chng Bok Poh.

## FREE FLOAT

As at 19 June 2017, approximately 62.04% of the total number of issued shares of the Company was held in the hands of the public (on the basis of information available to the Company).

Accordingly, the Company has complied with Rule 723 of the Listing Manual of the Singapore Exchange Securities Trading Limited.

# NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of Hiap Seng Engineering Ltd (the “Company”) will be held at Conference Room, 28 Tuas Crescent, Singapore 638719 on Friday, 28 July 2017 at 10.00 a.m. for the following purposes:

## Ordinary Business

1. To receive and adopt the Audited Financial Statements of the Company for the financial year ended 31 March 2017 together with the Directors’ Statement and the Auditors’ Report thereon. **(Resolution 1)**
2. To declare a final one-tier tax exempt dividend of 0.5 Singapore cent per ordinary share for the financial year ended 31 March 2017. **(Resolution 2)**
3. To re-elect Dr John Chen Seow Phun as a director retiring pursuant to Article 91 of the Company’s Articles of Association.  
**(See Explanatory Note 1)** **(Resolution 3)**
4. To re-elect Mr Tan Leau Kuee @ Tan Chow Kuee as a director retiring pursuant to Article 91 of the Company’s Articles of Association.  
**(See Explanatory Note 2)** **(Resolution 4)**
5. To approve the payment of Directors’ fees of S\$212,000 for the financial year ended 31 March 2017 (2016: S\$212,000). **(Resolution 5)**
6. To re-appoint Messrs PricewaterhouseCoopers LLP as the Company’s Auditors and to authorise the Directors to fix their remuneration. **(Resolution 6)**
7. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

## Special Business

To consider and, if thought fit, to pass the following resolution as Ordinary Resolutions, with or without any modifications:

8. Authority to allot and issue shares – Ordinary Resolution

That, pursuant to Section 161 of the Companies Act, Cap. 50 and Rule 806(2) of the Listing Manual of the Singapore Exchange Securities Trading Limited (“SGX-ST”), authority be and is hereby given to the Directors of the Company to:-

- (A) (i) issue shares in the capital of the Company (“shares”) whether by way of rights, bonus or otherwise; and/or
- (ii) make or grant offers, agreements or options (collectively, “Instruments”) that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares, at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and
- (B) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force, provided that:
  - (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed fifty per cent. (50%) of the Company’s total number of issued shares excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a pro-rata

# NOTICE OF ANNUAL GENERAL MEETING

basis to existing shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed twenty per cent. (20%) of the Company's total number of issued shares excluding treasury shares and subsidiary holdings (as calculated in accordance with sub-paragraph (2) below). Unless prior shareholder approval is required under the Listing Manual of the SGX-ST, an issue of treasury shares will not require further shareholder approval, and will not be included in the aforementioned limits.

- (2) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of issued shares excluding treasury shares and subsidiary holdings is based on the Company's total number of issued shares excluding treasury shares and subsidiary holdings at the time this Resolution is passed, after adjusting for:
  - (i) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this Resolution is passed; and
  - (ii) any subsequent bonus issue, consolidation or subdivision of shares;
- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Articles of Association for the time being of the Company; and
- (4) (unless revoked or varied by the Company in general meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier. **(Resolution 7)**

**(See Explanatory Note 3)**

By Order of the Board

**Tan Hak Jin**  
**Lee Pay Lee**  
Joint Company Secretaries

Singapore, 13 July 2017

## **Explanatory Note:**

1. Dr John Chen Seow Phun will, upon re-election as a director of the Company, remain as the Chairman of the Audit Committee and a member of the Remuneration Committees; and will be considered independent for the purposes of Rule 704(8) of the Listing Manual of the Singapore Exchange Securities Trading Limited. The detailed information of Dr John Chen Seow Phun can be found in page 77 of Corporate Governance Report and page 87 of Information of Directors of the Annual Report.
2. The relationship of Mr Tan Leau Kuee @ Tan Chow Kuee with the Company's 10% shareholders can be found under section entitled 'Statistics of shareholding' in page 91 of the Annual report. Mr Tan Leau Kuee @ Tan Chow Kuee is a brother of Mr Tan Ah Lam. Save for the above, there is no relationship (including immediate family relationships) between the abovementioned Directors and the other Directors of the Company. Mr Tan Leau Kuee @ Tan Chow Kuee will, upon re-election as a director of the Company, remain as the Chief Executive Officer and Executive Director of the Company. The detailed information of Mr Tan Leau Kuee @ Tan Chow Kuee can be found in page 77 of Corporate Governance Report and page 87 of Information of Directors of the Annual Report.

# NOTICE OF ANNUAL GENERAL MEETING

- The Ordinary Resolution no. 7 proposed in item 8 above, if passed, will empower the Directors from the date of the above Meeting until the date of the next Annual General Meeting, to allot and issue shares and convertible securities in the Company. The aggregate number of shares (including any shares issued pursuant to the convertible securities) which the Directors may allot and issue under this Resolution will not exceed fifty per cent. (50%) of the Company's total number of issued shares excluding treasury shares and subsidiary holdings of the Company. For issues of shares other than on a pro rata basis to all shareholders, the aggregate number of shares to be issued will not exceed twenty per cent. (20%) of Company's total number of issued shares excluding treasury shares and subsidiary holdings of the Company. This authority will, unless previously revoked or varied at a general meeting, expire at the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is earlier. However, notwithstanding the cessation of this authority, the Directors are empowered to issue shares pursuant to any Instrument made or granted under this authority.

## Notes:

- A member entitled to attend and vote at the Annual General Meeting is entitled to appoint one or two proxies to attend and vote instead of him. A proxy need not be a member of the Company.
- Where a member appoints two proxies, he/she should specify the proportion of his/her shareholding (expressed as a percentage of the whole) to be represented by each proxy and if no percentage is specified, the first named proxy shall be treated as representing 100 per cent of the shareholding and the second named proxy shall be deemed to be an alternate to the first named.
- A member who is a relevant intermediary entitled to attend the meeting and vote is entitled to appoint more than two (2) proxies to attend and vote instead of the member, but each proxy must be appointed to exercise the rights attached to a different share or shares held by each member. Where such member appoints more than two (2) proxies, the appointments shall be invalid unless the member specifies the number of shares in relation to which each proxy has been appointed.

"Relevant intermediary" means:

- a banking corporation licensed under the Banking Act, Chapter 19 of Singapore, or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity;
  - a person holding a capital markets services license to provide custodial services for securities under the Securities and Futures Act, Chapter 289 of Singapore, and who holds shares in that capacity; or
  - the Central Provident Fund Board established by the Central Provident Fund Act, Chapter 36 of Singapore, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.
- If the appointor is a corporation, the proxy must be executed under seal or the hand of its duly authorised officer or attorney.
  - The instrument appointing a proxy must be deposited at the registered office of the Company at 28 Tuas Crescent, Singapore 638719 not less than forty-eight hours (48) before the time for holding the Annual General Meeting.

## Personal data privacy

*By lodging an instrument appointing a proxy(ies) and/or representative(s), a Member (i) consents to the collection, use and disclosure of the Member's personal data by the Company (and its agents) for the purpose of the processing and administration by the Company (and its agents) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (and its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the Member discloses the personal data of the Member's proxy(ies) and/or representative(s) to the Company (and its agents), the Member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (and its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the Member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the Member's breach of warranty.*

# HIAP SENG ENGINEERING LTD

(Incorporated in the Republic of Singapore)  
(Company Registration No. 197100300Z)

## Personal data privacy

By submitting an instrument appointing a proxy and/or representative, the Member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 13 July 2017.

## IMPORTANT:

1. An investor who holds shares under the Central Provident Fund Investment Scheme ("CPF Investor") and/or the Supplementary Retirement Scheme ("SRS Investor") (as may be applicable) may attend and cast his vote (s) at the Meeting in person. CPF and SRS Investors who are unable to attend the Meeting but would like to vote, may inform their CPF and/or SRS Approved Nominees to appoint the Chairman of the Meeting to act as proxy, in which case, the CPF and SRS Investors shall be precluded from attending the Meeting.
2. This Proxy Form is not valid for use by CPF and SRS Investors and shall be ineffective for all intents and purposes if used or purported to be used by them.

## ANNUAL GENERAL MEETING - PROXY FORM

I/We \_\_\_\_\_ (Name)

of \_\_\_\_\_ (Address)

being a member/members of HIAP SENG ENGINEERING LTD (the "Company") hereby appoint:

Name	Address	NRIC/Passport Number	Proportion of Shareholdings (%)

and/or (delete as appropriate)

Name	Address	NRIC/Passport Number	Proportion of Shareholdings (%)

or failing \*him/her/them, the Chairman of the Meeting as \*my/our proxy/proxies to vote for \*me/us on \*my/our behalf, at the Annual General Meeting of the Company (the "Meeting") to be held at Conference Room, 28 Tuas Crescent, Singapore 638719 on Friday, 28 July 2017 at 10.00 a.m. and at any adjournment thereof. \*I/We direct \*my/our proxy/proxies to vote for or against the Resolutions to be proposed at the Meeting as indicated hereunder. If no specific direction as to voting is given, the proxy/proxies will vote or abstain from voting at \*his/her/their discretion, as \*he/she/they will on any matter arising at the Meeting.

No.	Ordinary Resolutions Relating to:	No. of Votes For*	No. of Votes Against*
	<b>Ordinary Business</b>		
1.	Audited Financial Statements for the financial year ended 31 March 2017 together with the Directors' Statement and the Auditors' Report thereon.		
2.	Payment of proposed final dividend.		
3.	Re-election of Dr John Chen Seow Phun as a director.		
4.	Re-election of Mr Tan Leau Kuee @ Tan Chow Kuee as a director.		
5.	Approval of Directors' fees amounting to S\$212,000.		
6.	Re-appointment of Messrs PricewaterhouseCoopers LLP as Auditors.		
	<b>Special Business</b>		
7.	Authority to issue shares.		

If you wish to exercise all your votes "For" or "Against", please tick (ü) within the box provided. Alternatively, please indicate the number of votes as appropriate. If no specified directions as to voting are given, the \*proxy/proxies will vote or abstain from voting at \*his/her/their discretion.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2017

Total No. of Shares	No. of Shares
In CDP Register	
In Register of Members	

\_\_\_\_\_  
Signature(s) of Member(s)  
or, Common Seal of Corporate Member

\*Delete accordingly

**IMPORTANT: PLEASE READ NOTES OVERLEAF**



#### NOTES:

1. A member entitled to attend and vote at the Meeting is entitled to appoint not more than two proxies to attend and vote in his stead.
2. Where a member appoints more than one proxy, the appointments shall be invalid unless he specifies the proportion of his holding (expressed as a percentage of the whole) to be represented by each proxy.
3. A proxy need not be a member of the Company.
4. A member who is a relevant intermediary entitled to attend the meeting and vote is entitled to appoint more than two (2) proxies to attend and vote instead of the member, but each proxy must be appointed to exercise the rights attached to a different share or shares held by each member. Where such member appoints more than two (2) proxies, the appointments shall be invalid unless the member specifies the number of shares in relation to which each proxy has been appointed.

“Relevant intermediary” means:

- (a) a banking corporation licensed under the Banking Act, Chapter 19 of Singapore, or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity;
  - (b) a person holding a capital markets services license to provide custodial services for securities under the Securities and Futures Act, Chapter 289 of Singapore, and who holds shares in that capacity; or
  - (c) the Central Provident Fund Board established by the Central Provident Fund Act, Chapter 36 of Singapore, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.
5. A member should insert the total number of shares held. If the member has shares entered against his name in the Depository Register (maintained by The Central Depository (Pte) Limited), he should insert that number of shares. If the member has shares registered in his name in the Register of Members of the Company, he should insert the number of shares. If the member has shares entered against his name in the Depository Register and shares registered in his name in the Register of Members of the Company, he should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member of the Company.
  6. The instrument appointing a proxy or proxies must be deposited at the Company's registered office at **28 Tuas Crescent, Singapore 638719**, not less than 48 hours before the time set for the Meeting.
  7. The instrument appointing a proxy or proxies must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or a duly authorised officer.
  8. Where an instrument appointing a proxy is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument of proxy, failing which the instrument may be treated as invalid.
  9. A corporation which is a member of the Company may, in accordance with Section 179 of the Companies Act, Cap. 50 of Singapore, authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the Meeting.
  10. An investor who buys shares using CPF monies (“CPF Investor”) and/or SRS monies (“SRS Investor”) (as may be applicable) may attend and cast his vote(s) at the Meeting in person. CPF and SRS Investors who are unable to attend the Meeting but would like to vote, may inform their CPF and/or SRS Approved Nominees to appoint the Chairman of the Meeting to act as their proxy, in which case, the CPF and SRS Investors shall be precluded from attending the Meeting.

#### GENERAL:

The Company shall be entitled to reject a proxy form which is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified on the proxy form. In addition, in the case of shares entered in the Depository Register, the Company may reject a proxy form if the member, being the appointor, is not shown to have shares entered against his name in the Depository Register as at 72 hours before the time appointed for holding the Meeting, as certified by The Central Depository (Pte) Limited to the Company. It is the appointor's responsibility to ensure that this proxy form is properly completed in all respects. Any decision to reject this proxy form on the ground that it is incomplete, improperly completed or illegible will be final and binding and neither the Company nor Boardroom Corporate & Advisory Services Pte. Ltd. accepts any responsibility for the consequences of such a decision.



**Hiap Seng Engineering Ltd**  
**Co. Reg. No.: 197100300Z**

**Registered Office**

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